



University of Colorado

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System Staff Council

April 9, 2013

1:00 – 3:00 p.m.

1800 Grant Street, Denver Conference Room

Meeting Minutes

Attending:

Leo Balaban, Office of Information Security
Lisa Carr, University Information Systems
Darren Chavez, Academic Affairs
Tracy Hooker, Human Resources
Lexie Kelly, University Treasurer
Debbie Martin, Internal Audit
David Pierce, University Controller
David Poticha, Technology Transfer
Nancy Sicalides-Tucker, Payroll and Benefit Services
Tricia Strating, Employee and Information Services
Lisa Vallad, University Controller

Absent:

Judy Anderson, University Counsel
Jim Dages, Payroll and Benefit Services
Teena Shepperson-Turner, Risk Management

Guests Attending:

Approval of the Agenda

Moved by David Pierce, *seconded* by Nancy Sicalides-Tucker to approve the April 9, 2013 agenda. The motion passed unanimously.

Ground Rules for meetings:

Debbie Martin presented the following ground rules for all future SSC meetings.

1. Be present – no phones, laptops
2. Be courteous
3. Listen
4. No judgment
5. Honor the time commitments from the agenda

Treasurer's Report – Lexie Kelly

Lexie Kelly reported that she recently purchased some decorations and chocolate mints for the employee appreciation event. She also purchased candy bars that say Thank You which will be given to SSC members' supervisors. She noted that there is \$1514.14 in the general operating budget and \$2889.76 left in the President's Initiative speedtype. An additional \$50 will be spent for UCSC all council meeting give-aways.

Chair's Report – Debbie Martin

Debbie Martin reported that she did not meet with VP Leonard Dinegar this month, but they are scheduled to meet again on April 17.

UCSC Meeting Report – Tricia Strating

Tricia Strating updated on the following discussion items from the March 21 UCSC meeting:

1. Mark Stanker spoke about the upcoming open enrollment which will be May 6 – 24. He also discussed the new plan design changes, including the addition of a separate vision care plan, the addition of hearing aids for adults, and a type II diabetes and disease management plan. Mark also noted that plan rates will be split for CU and UCH.
2. Paula Wallace and Bruce Neuman gave a UBAB update, highlighting some of their accomplishments over the last year.
3. Mark Gelband and Becky DiOrio spoke about the new Be Colorado Move program and Digifit app that will be available starting April 1.
4. April 12 is the UCSC all council conference at the downtown Denver campus. Members of all campus staff councils are invited to attend.
5. The Service Excellence Award winners were voted on by UCSC and will be announced at the upcoming all council meeting.

After some discussion about the confusion around what the Be Colorado Move Digifit app can do, Nancy agreed to contact Mark and Becky to request a communication advertising all the features of the app.

Communication Committee Report – Tricia Strating

No report.

Events Committee Report – Debbie Martin

Debbie Martin shared the following updates related to the staff appreciation event:

1. 1000 chocolate mints that say “thank you” have been ordered.
2. Chocolate bars for the supervisors have been ordered.
3. David and Debbie are working on thank you notes for the supervisors.
4. Lexie is working with Panera Bread to determine the appropriate number of hot sandwiches, soufflés, bagels and fruit bowls to order.
5. Debbie is working on coordinating deliveries to the other campuses for their system administration staff.
6. Debbie will work on a list of where people are located on the other campuses and will send it out to council members to verify locations.

Outreach Committee Report – David Pierce

David Pierce reported that the Outreach Committee has decided that system administration will join with the Denver Bar Association in having 1800 Grant Street serve as a host site for the 14th annual Roll out the Barrels from April 15 – 26th. Food collection barrels will be delivered sometime next week and a communication needs to go out soon.

To get more ideas and to increase the membership of the Outreach Committee, a table will be setup with flyers and seed packets at the staff appreciation event encouraging

employees to join the SSC sponsored outreach events. The theme is "Help us Grow." The committee also decided that we will again join the JDRF walk on September 8.

Election Results – Tracy Hooker

Tracy Hooker reported on the SSC election results. Leo Balaban and Nancy Sicalides-Tucker were reelected and new members include: Stephanie Ball, Jamie Joyce, Tony Tolin, and Amanda Ulrey.

Grant Street Working Group – Nancy Sicalides-Tucker

The Grant Street Working Group has met several times and has identified high priority issues and low hanging fruit. Sub-groups have been created and will begin meeting soon to address issues in the following areas: food/breakroom/vending machines; building manual; parking; health and fitness; restrooms; security.

PERA and HR Updates – Tracy Hooker

No updates

New Business

The following items were suggested for the Grant Street Working Group to discuss further:

1. Parking in the back of 1800 Grant: communicate how it would work to give employees parking permits for the weekends and evenings.
2. There is a new gym opening at 19th and Grant. Can CU employees use it and at what cost?

Items for VP Jill Pollock:

1. Nancy Sicalides-Tucker would like to ask VP Pollock why CU doesn't offer a 529 (college savings plan) plan for university employees.

The annual SSC planning retreat is scheduled for June 14. Lexie will try to reserve Cableland and Davie Pierce will try to find a free or inexpensive speaker.

Debbie will schedule an SSC meeting to discuss the student employee of the semester nominees. Darren Chavez will develop a rating sheet for members to use. Debbie will work with Tracy to ensure that no FRPA laws are violated in sharing the nomination letters.

The UCSC all staff council conference is April 12, 2013 at the downtown Denver campus.

The meeting was adjourned at 2:49 p.m.