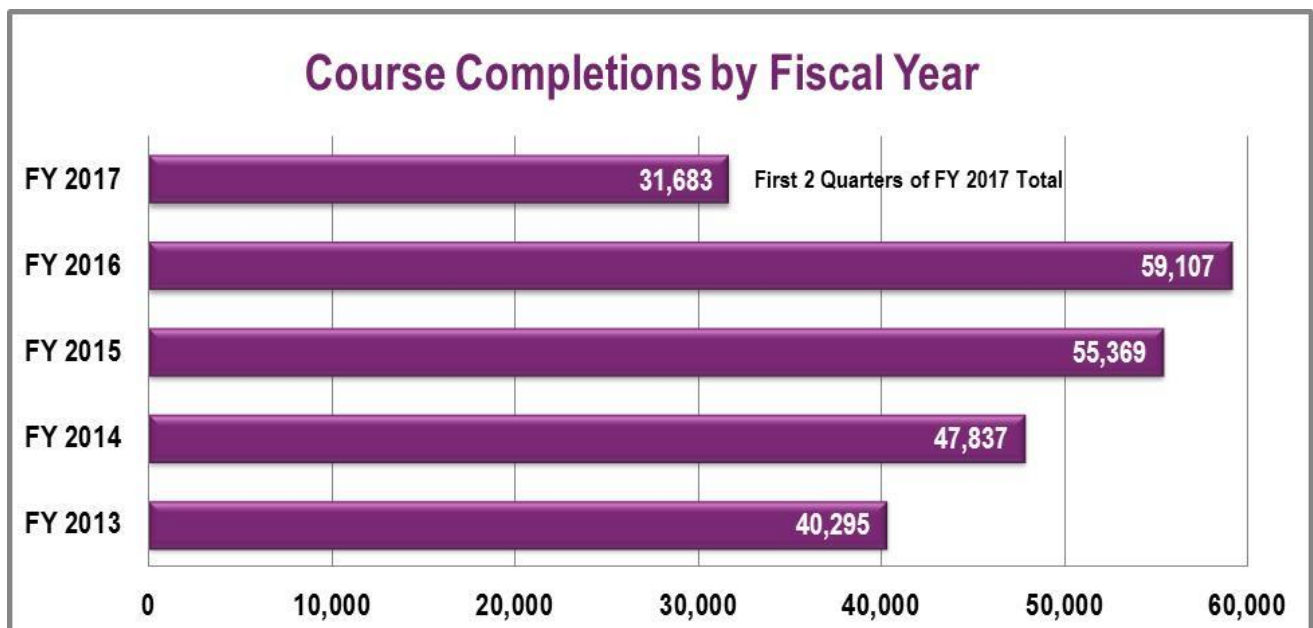


SkillSoft Utilization-CU Boulder Campus Fiscal Year 2017-Quarter 2, Mid-Year Report

This Mid-Year report summarizes course completions in SkillSoft, the online learning management system for University of Colorado (CU) faculty, staff, and student employee training. SkillSoft is a purchased service that includes a library of online learning resources and CU custom courses that meet CU compliance requirements and special topic needs.

SkillSoft also provides:

- Books24x7, an online library, offering over 28,000 business and professional titles.
- Self-enrollment and course management for Instructor Led Training (ILT) courses on each campus.
- Certification coursework for project management, accountancy (NASBA), and more.



Note: This chart represents the combination of all CU custom and SkillSoft general course completions.

Campuses rely on the learning completion data from the online courses to meet a variety of university, state, and federal compliance requirements. Managers rely on report data that identify training completions for required performance and compliance documentation.

University faculty and staff value the flexibility of online learning and the diversity of resources offered in SkillSoft. Employee Learning and Development continues to identify ways to support professional development opportunities required by campuses and individual departments utilizing the many resources provided by SkillSoft.

Faculty, staff, and student employees completed over 59,107 online courses in SkillsSoft in FY 2016, a 6.75% increase in usage from FY 2015. Below is a breakdown for individual CU Custom course completions for the CU Boulder Campus during FY 2016 Quarter 1 and 2, and includes the first two quarters of FY 2017 data for comparison.

Note: in FY 2017, the 3 required SkillsSoft compliance courses have been removed and moved to the new SkillsSoft courses compliance report.

CU Custom Course Completions – CU Boulder Campus

HCM Course Code	HCM Course Title	Q1	Q2	Q1	Q2					
		FY 2016	FY 2016	FY 2017	FY 2017	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013
U00153	Accessibility in ICT	0	0	3	2	5	11	0	0	0
U00134	Active Shooter Awareness	12	69	25	99	124	165	2	0	0
U00057	ADA	26	14	32	18	50	80	40	27	19
U00109	Advance Web-Nav and Reports	31	7	7	6	13	70	42	32	0
U10068	Advanced Export Compliance	0	0	0	2	2	0	0	0	0
U00110	Advancement Gift Agreements	3	4	2	1	3	12	11	5	0
U00152	Animal Program Refresher	0	0	1	0	1	4	0	0	0
U00097	Assessment and Alignment	0	0	3	1	4	5	2	1	0
U00069	Bloodborne Pathogens	7	16	50	63	113	121	26	26	35
U20061	Budgeting Clinical Research	0	0	0	0	0	0	0	2	1
U00095	Campus Security Authority	87	72	78	85	163	295	475	408	306
U00065	Cash Control	4	5	10	6	16	34	27	25	16
U00068	Chemical Waste Management	7	14	47	51	98	109	26	34	38
U00076	Clinical Trials Recruiting	0	1	0	1	1	2	0	1	0
U00113	Cognos: Running m-Fin	17	11	16	18	34	63	40	14	0
U00114	Cognos: Working with m-Fin	16	9	14	15	29	60	36	12	0
U00092	Concur-Booking Travel	33	12	33	17	50	83	63	45	36
U00093	Concur-Reconcile Proc Card	34	25	34	20	54	116	74	52	34
U00094	Concur-Reconcile Travel	31	14	26	16	42	92	68	49	36
U00088	Conflict of Interest NIH	4	1	0	0	0	19	98	274	285
U00081	CU Marketplace - Approver	17	24	21	10	31	71	77	88	89
U00091	CU Marketplace - Inv Approve	18	13	12	11	23	53	58	74	20
U00090	CU Marketplace - Receiver	20	19	20	11	31	68	69	62	19
U00084	CU Marketplace - Requester	62	41	51	38	89	199	158	145	160
U00080	CU Marketplace - Shopper	118	85	131	58	189	375	317	224	217
A00141	CU-SIS Campus Community	56	38	48	46	94	177	168	147	119
A00144	CU-SIS Student Financials	25	18	20	31	51	94	83	69	64
U00059	Direct Charging	3	4	9	4	13	17	18	6	12
U00135	Discrim&Harrassment-UCCS	10	10	10	5	15	35	5	0	0
U00067	Discrimination & Harassment	3	4	22	12	34	46	60	205	227
S10007	Discrimination & Harassment UCB	1,427	1,237	1,404	904	2,308	4,544	5,080	6,505	2,808
U00138	DOT Defensive Driving	114	111	182	114	296	608	2	0	0
U00130	DOT: Awareness of Controlled	2	2	3	0	3	6	6	0	0
U00129	DOT: Reasonable Suspicion	4	0	2	0	2	5	2	0	0
U00055	ePER	3	6	9	2	11	15	20	16	17
U00112	Faculty Search Committee	95	46	57	35	92	191	118	22	0
U00049	FERPA	342	142	263	184	447	1,009	1,067	555	414
U00156	FERPA Faculty	0	0	0	4	4	0	0	0	0
F00001	Fiscal Code of Ethics	370	319	402	278	680	1,302	873	796	939
F00002	Fiscal Code of Ethics-Officers	15	15	29	28	57	65	188	265	30
U00141	FM: Bloodborne Pathogens	0	0	1	0	1	1	0	0	0
U00072	Form I-9	13	7	18	19	37	52	30	20	23
U00083	Gift Fund-Advanced	14	9	10	17	27	44	27	36	41
U00082	Gift Fund-Beginner	41	22	35	63	98	119	100	131	166
U00151	Gift Planning in Advance	0	0	2	1	3	3	0	0	0
U00145	HCM Fundamentals	0	22	51	44	95	130	0	0	0
U00148	HCM Managing People	0	14	28	30	58	94	0	0	0
U00147	HCM Paying People	0	11	28	28	56	90	0	0	0
U00146	HCM Position Data	0	9	27	32	59	89	0	0	0
U00149	HCM Recruiting with CU Careers	0	8	19	24	43	71	0	0	0
A00020	HIPAA Regulations	21	7	25	20	45	79	17	28	34
U40060	HIPAA Regulations UCCS	0	0	0	0	0	0	0	0	0

CU Custom Course Completions – CU Boulder Campus continued

HCM Course Code	HCM Course Title	Q1	Q2	Q1	Q2	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013
		FY 2016	FY 2016	FY 2017	FY 2017					
U00118	IACUC Refresher Training	3	1	2	2	4	7	153	6	0
U00077	Identity Theft Prevention	7	4	10	49	59	33	81	12	7
U00063	Information Security	439	326	489	351	840	1,549	1,318	1,317	945
U00064	Information Security ITS	29	21	59	60	119	140	226	320	68
U10065	Intro to Export Controls	7	4	12	14	26	32	21	75	5
A00140	Introduction to CU-SIS	120	101	135	108	243	397	381	330	287
U00087	IT Confidentiality Agreement	38	51	78	84	162	283	221	264	143
U00143	IT Security PCI DSS v3	0	0	1	3	4	4	0	0	0
U00050	Lab Safety	6	5	24	23	47	42	14	22	22
U10061	LASP Export Compliance	40	11	27	26	53	143	139	161	64
U00155	Longitudinal Pro Mentoring	0	0	1	0	1	0	0	0	0
U00136	N95 Respirator Safety	0	1	1	5	6	6	0	0	0
U00111	New Emp Orientation Boulder	171	77	161	27	188	452	385	147	0
U00070	New Employee Orientation	5	5	10	8	18	19	8	25	19
U00098	New Faculty Orientation-UCD	0	1	3	1	4	6	2	1	0
U00132	NIH Guidelines for rDNA	3	0	4	3	7	8	0	0	0
U60007	OLAR Animal Program Orient	4	0	12	8	20	22	8	11	10
U60006	OLAR Disease Prev & Cont	4	0	12	8	20	24	10	12	11
U60004	OLAR Elements	1	0	3	3	6	4	3	2	3
U60005	OLAR Standard Opr Proc	4	0	12	8	20	25	9	12	11
A00106	PeopleSoft Fin: Journal Entry	30	25	0	0	0	62	89	76	70
A00105	PeopleSoft Finance: Inquiry	42	39	0	1	1	93	144	157	125
U00115	Perf Mgmt Classified UCB	19	8	17	14	31	59	158	48	0
U00062	Performance Management	7	3	9	4	13	21	40	63	56
A00025	Procurement Card Approving	44	19	24	19	43	106	75	88	60
U00053	Procurement Card Holder	250	161	276	160	436	714	618	617	568
A00109	Procurement Purchasing	261	190	300	181	481	801	650	636	582
U00131	Radiation Safety	0	0	5	2	7	2	3	0	0
U00100	Radiation Safety Refresher	0	1	4	5	9	5	2	1	0
U00089	Regulated Medical Waste	7	2	32	28	60	56	16	14	10
A00139	Research Administration for Faculty	1	1	4	0	4	4	1	2	2
U00101	Research Response Criteria	0	0	0	0	0	0	0	0	0
U00154	Safety Driving 15-Pass Van	0	0	20	7	27	1	0	0	0
U00066	Search Committee Training	34	16	16	15	31	58	66	113	235
U00117	Secure Application Development	0	1	1	0	1	2	9	1	0
C20003	Shipping Bio Materials	0	0	11	6	17	7	1	3	2
U00119	SODM-BloodBorne Pathogens	0	0	1	1	2	1	2	0	0
U00120	SODM-Chemical Waste Management	0	0	1	2	3	1	1	0	0
U60001	SubRecipient Monitoring	2	3	1	1	2	11	9	2	3
U00071	Tenure Review	1	0	3	0	3	1	1	1	2
U00078	Travel and Travel Card	213	164	225	152	377	773	567	614	639
U00121	UPI 1:Surg/OB-GYN/Ophth/Ortho	1	0	1	0	1	9	3	0	0
U00122	UPI 2:Gen Med/Fam Med/Peds	1	0	1	0	1	4	2	0	0
U00123	UPI 3:SubSpec/Psych/Anes/Othr	0	0	0	0	0	10	6	0	0
U00124	UPI 4:NP, PA, CNS, CNM	0	0	0	0	0	10	1	0	0
U00125	UPI 5:Inpatient	0	0	0	0	0	2	1	0	0
U00126	UPI 6:UCH Emergency Dept	0	0	0	0	0	1	0	0	0
U00137	UPI 7:CHCO/Peds Emerg Dept	0	0	0	0	0	0	0	0	0
U00127	UPI 8:Teaching Phys Guidelines	0	0	0	0	0	2	0	0	0
U00128	Veteran Educators Training	3	1	54	33	87	5	9	0	0
U10067	WHS Community Health	9	4	12	9	21	20	14	18	10
U10063	WHS Confidentiality&Compliance	107	69	60	70	130	291	163	179	159
U10069	WHS Infection Cont. NonCli	0	0	0	5	5	0	0	0	0
U10064	WHS Infection Control	101	72	62	66	128	284	149	170	168
U10062	WHS Safety & Risk Mgmt	101	75	59	73	132	286	150	164	152
U00144	Working in Animal Housing	0	0	0	0	0	1	0	0	0
TOTALS		5,371	4,065	5,575	4,119	9,694	18,139	16,102	16,640	11,256