**System Staff Counsel Meeting Minutes**

**Thursday, September 10, 2020**

**Zoom Meeting**

In Attendance:

1. Laura Isacco
2. Tanya Cohen
3. Stacy Gomez
4. Dave Korman
5. Ashley Eschler (HR Representative)
6. Katie Princo
7. Kit Barwick
8. Kayle Lingo
9. Janet D’Aigle
10. Grace Shattuck
11. Christina Beck
12. Mayank Mittal
13. Phillip Curry
14. Tara Dressler
15. Bethany Highfill
16. Candace Cyrus

Absent: Nate Dietrich

Regular Monthly System Staff Council meeting called to order at 9:04 am by Tanya.

Approval of the Agenda:

*Motion to Approve* by Kit

*Seconded* by Janet

*All in favor to Approve*

Approval of the Minutes:

*Motion to Approve* by Kit

*Seconded* by Stacy

*All in favor to Approve*

Team Game – Ashley Eschler

Share a meme that represents your mood today.

OFFICER REPORTS

Treasury Report: Tara

* + - 12K a year typically but we have 6k currently in our one pool
      * We are expected to take a 20% hit.
      * Tanya has reached out to Leonard to ask about the missing funds but has not hear back.

HR Report:

* A team is working on creating working from home policies for requests that come in post return to work.
  + Ashley would like SSC members to review policies and provide feedback.
  + Ashley will add the document to Teams where members can view it as they have time. (TBD on when this will be available.)
* Question (Tanya): How should orders for home offices be delivered?
  + Ashley will follow up with Felicity to determine the exact steps.

Chair/Vice Chair’s Report: Tanya

* Website Updates – Kit and Mayank
  + Wants to add photos, member names, and committees
  + The minutes haven’t been added since 2019.
    - Kayle will add these to the website today.
  + An inventory of the website must be done before updating.
* Review of Draft Calendar - Katie
  + The SSC calendar will be saved in Teams.
    - Dave and Kit will go through the calendar to review for updates

Leonard Update – Tanya

* Wise Woman and Wise Men
  + We will be changing the name to be more inclusive of no binary genders.
    - Name Ideas:
      * Wise People
      * Amazing People
  + This is a trivia event to help people become informed about the university.
* Leonard approved Theodosia to attend SSC meeting and to do a Brown Bag Presentation.
  + Theodosia was invited to today’s meeting but had a conflict.
  + When contacting her use “System Staff Council” instead of SSC.
    - Make sure to include a description of the audience when requesting her as a presenter.
* Volunteer hours must be for the benefit for the university and the state.
  + The employee’s supervisor must approve all requests.
  + Before posting in our newsletter, approve the language with HR.

Chair Nominations

* Tanya is stepping down as Co-Chair
  + Bethany and Candace have been nominated.
    - Ashley will send an email to gather votes.
      * All SSC Members Must vote by 3:30.
      * Will send the results to the group shortly after.

COMMITTEE REPORTS

Brown Bag: Tara

* First Brown Bag (9/29 from 12-1)
  + The Topic will be an update on what medical campus is doing by Dr. Flake.
* Second Brown Bag (January)
  + This will be a presentation by the Health Plan and a collaboration with H&W.
* Third Brown Bag (4/8, 4/22, or 4/29)
  + This will be a diversity and inclusion presentation.
    - 4/8 is a board meeting and 4/29 may be a conflict for open enrollment.

Diversity, Inclusion and Outreach: Kit and Dave

* We want to support the campuses instead of creating more noise.
  + Dave and Kit have been meeting with people on other campuses to gather info and ideas to shape future events.
* Updated Name to “Diversity, Inclusion and Outreach”.
* Got a calendar from Theodosia and are highlighting some events in the newsletters.
* Diversity should be a focus of every event not just in DIO committee.
* Question (Dave): Are we mentioning the Trail of Tears comment in the newsletter
  + The group does not think it’s necessary.
    - UCSC speaks for the campuses and they have already spoken up.
    - He has already routed his apology.
      * Tara will send out the President’s response
        + He stated that he reached out to multiple groups in order to be more educated.
        + He also did an editorial amendment to the original communication.

Communications: Kayle

* Each newsletter will come out the last week in the month.
  + News alerts will be routed as needed.
  + Everything is due to Comms by the second to last week of each month.
* A Q&A Section for the President’s office will be added to each newsletter.
  + Questions will need to be submitted by the second week of each month.
  + The President will need to respond by the second to last week.
  + Comms wants SSC to be the first group to submit questions.
    - Send questions to the Comms Group in Team by the 14th
      * What are his Covid hobbies?
      * Return to campus feelings (How does he think we are doing?)
  + Will send out a reoccurring reminders for each month.

Events: Candace

* The President’s Awards and Years of Service Events will be split to avoid loss of engagement via Zoom.
  + 1.5 hours for each
  + The dates are currently being reviewed by the President’s office
* Events will help the President’s office with this year’s Halloween party.
* The Staff Appreciation Event and Carnival may be in person depending on stay at home orders in March and May 2021.

Health and Wellness: Bethany

* The 14er event has been cancelled due to the snow.
  + The event didn’t get a lot of response.
  + It will be postponed until next summer.
* The H&W newsletter set up is being updated.
  + Each committee member is responsible for their own month.
* Zoom cooking class will be held in October.
  + The registered group will cook a lunch together via Zoom.
  + Leonard doesn’t want a vegan recipe.

UCSC Update: Tara

* UCSC staff excellence awards will be held virtually on September 25, 10am-noon.
  + A calendar event has already been routed to the group as a place holder.
  + Tara took notes from out virtual retreat to improve the UCSC Event.
    - Leonard wants us to continue to take notes for all future events.
* Officers terms have been extended another year due to Covid.

ADJOURNMENT

*Motion* to Approve by Stacy

*Seconded* by Tara

*Approved* by Council

*Meeting Adjourned at* 11:05 am

*Meeting Minutes by* Laura Isacco