**System Staff Counsel Meeting Minutes**

**Thursday, February 11, 2020**

**Zoom Meeting**

In Attendance:

1. Laura Isacco
2. Stacy Gomez
3. Katie Princo
4. Kayle Lingo
5. Grace Shattuck
6. Christina Beck
7. Tara Dressler
8. Bethany Highfill
9. Kit Barwick
10. Phillip Curry
11. Ashley Eschler (HR Representative)

Absent: Tanya Cohen, Mayank Mittal, and Dave Korman Nate Dietrich

Regular Monthly System Staff Council meeting called to order at 9:02 am by Katie Princo.

Approval of the Agenda:

*Motioned by Unanimous consent*

Approval of the Minutes:

*Motion by Unanimous consent*

OFFICER REPORTS

* Mental Health:
  + Many employees have been told to take time off but are unable to because of the increased workloads.
  + Yearly evals are being done this month.
    - Some departments have extensive evaluations and they are overwhelming.
    - Other supervisors are being told to be relaxed in their evaluations because people are having a hard time with the pandemic restrictions.
    - Some people found the self eval therapeutic because it gave the opportunity to see what work they have done.
* CO Combine:
  + We have raised $13215 so far.
    - The fund raiser is ending soon.
    - Kathy’s letter regarding the CCC gave donors a push.
      * Next year we will plan to get this letter routed sooner.
* SSC Elections:
  + SSC currently has two vacancies.
  + HR will keep the group updated.
    - The announcement will be routed to System by March 15.
      * Elections will be announced 10 days after that (March 25).
      * Any interested employee is supposed to email Ashley with a short paragraph about why they want to be on the Council
      * Once a nomination is received HR confirms eligibility with the employee’s supervisor.
  + SSC needs to communicate with the staff to get participation from various departments.
    - SSC will hold (2) 30 min Q&A sessions to answer questions for the interested SSC nominees might have.
      * Kit will put together a power point.
        + This information will be put on Teams, on the website and in the newsletter.
* Social Justice Summit
  + The keynote speaker was great.
  + Dave put together a video about SSC that everyone seemed to enjoy.
* Battery Recycling
  + Employee Services and UIS have combined surplus efforts and will include the batteries recycling.
* Meeting Minutes
  + We need to add minutes and agendas to the website
    - Kayle will add all of the documents that are not currently added.
* Leadership Lunch
  + This is an opportunity to highlight nominated employees by letting them have a free form conversation over lunch with System Leadership.
    - Employees are only able to be selected once.
    - It will be sess formal than the Employees of the Year Awards.
    - Kathy wants the Events Committee to plan this benefit.
* HR GAME: Share a meme about how you are feeling.

COMMITTEE REPORTS

Events: Tara Dressler and Bethany Highfill

* Years of Service Event has been postponed again until August.
  + We are going to purchase the items this FY and just hold the event in the next Fiscal Year, once the restrictions have been lifted.
  + Events will route an email to the nominees to inform them of the updates.
* For this year’s Staff Appreciate Events all employees will receive a SWAG bag.
  + CU System does not want people to come into the office during quarantine.
  + Laura will look into small businesses are offering free shipping.
    - UCSC found a business that created a code to combine all CU orders on one tab
      * $15/20 per person
      * Panera can do this.
      * Katie found this website <https://www.theteaspot.com/>
* The Yearly Carnival has been cancelled.
* The Welcome to Grant Street will be held virtually in April.
  + Working with Elizabeth Collins on this event.

Brown Bag: Tara Dressler and Stacy Gomez

* The next Brown Bag event will be on 2/23.
  + - Topic: Nutrition and Lifestyle Coaching

Diversity, Inclusion and Outreach: Kit Barwick

* Spring Cleaning Drive
  + Donations of clothes, office supplies, household items
    - Kit will post participating charities in Teams
* Resources that provide services will be added to the items listed on our calendar.
* There is a 5th Floor Garage Sale Planned.
  + They need volunteers to help.
    - Katie will route the sign-up list.
  + Th event is for the 1800 Grant Staff only.

Communications: Kayle Lingo

* SSC now has a blog.
  + Will go live on the 2/25.
* Comms will work with Kathy to send out an update about hiring chill.

Health and Wellness: Bethany Highfill

* H&W plans to do a virtual workout once a week on the Teams group.

HR UPDATES

* Th Remote Handbook is being soft launched soon.
  + The finalized handbook will be routed on March 1st or 2nd

UCSC: Tara Dressler

* UCSC is working to update their Bylaws.
  + UCSC is finalizing details now.
* 2 Regents will be invited to each UCSC meeting starting in April.
* President Kennedy will be at the March meeting.
* Professional Development Day will be held at the end of April (possibly the 29th)
  + A Save the Date will be routed soon.
  + There will be someone speaking about mental health and staff burnout.
* Staff tuition benefit hasn’t been addressed in some time.
  + it’s been on the calendar but no changes have been finalized.

OPEN FORUM

* VP Position review has been opened to all staff.
* President Kennedy will be speaking at the March SSC Meeting.
  + Come up with questions for prep.
* Cory Donaldson will be speaking at the March or May SSC Meeting.
* We need to update the SSC calendar.
  + Update this live in Teams

ADJOURNMENT

*Meeting Adjourned at* 10:40 am *Unanimous Consent* by Council

*Meeting Minutes by* Laura Isacco