

UNIVERSITY OF COLORADO SYSTEM ADMINISTRATION STAFF COUNCIL

Minutes

Tuesday, April 11, 2017
1800 Grant Street, Denver
6th Floor, Denver Conference Room

Tara Dressler called the regular meeting of the System Staff Council to order at 1:03 p.m.

ROLL CALL

The following members were present:

Sarah Braun, Office of Information Security	* Tracy Hooker, Human Resources
Nicole Craft, Advancement	Andrea Holland, Advancement
Tara Dressler, University Counsel	Jamie Joyce, University Counsel
Andrew Drummond, Employee Services	Anne Melzer, Employee Services
Ashley Eschler, Employee Services	Kay Miller, Employee Services
Angie Generose, Employee Services	Elizabeth Nakahama, Office of the Treasurer
Kiki Holl, Advancement	Demetria Ross, University Controller

**Indicates non-voting ex officio member*

ABSENT: None

GUESTS(S) ATTENDING: None

A quorum was present.

APPROVAL OF THE MINUTES

The minutes of the March 14, 2017 System Staff Council meeting were approved during the meeting.

Moved by Kay Miller, Seconded by Andrea Holland.

Approved by Council.

APPROVAL OF THE AGENDA

Moved by Anne Melzer, Seconded by Demetria Ross.

Approved by Council.

OPEN FORUM

REPORTS OF OFFICERS

- Chair/Vice Chair's Report: Tara Dressler and Anne Melzer
 - Membership update – Welcome new member Phillip Curry from University Information Systems. Chris Sidebottom has left the SSC.
 - PEOYA Survey – The survey was launched to nominees and nominators since the last SSC meeting and we received overall positive feedback. Feedback that was received that could impact the format of future PEOYA events was provided.
 - SSC Alumni Outreach – Demetria and Angie have compiled a list of previous members and they are coming up with a plan for how we could reach out to these individuals and encourage their involvement in SSC.
 - eComm Services – Discussion of leveraging resources provided by the CU eComm department to increase the efficiency of and innovate upon existing practices by the SSC Communications Committee, along with other SSC communications needs. SSC will likely train 2 members from the Communications Committee to handle the Marketing Cloud/SalesForce services starting at the beginning of the FY18 cycle.
 - System Staff Council Annual Retreat – Vice Chair Annie Melzer is planning this event for July. Staff Council members willing to provide feedback should reach out to Annie. A possible venue is the Tivoli CU-Denver student center.
 - Leonard Update – Showers need signs with rules for locker rooms, this action item assigned to the Health & Wellness Committee. No updates this month for the development of a SSC online message forum. Healthy vending machine service is under discussion and updates will be forthcoming. June 29th is CU Elitch Gardens day!

Treasurer's Report: Kay provided a copy of the current budget to SSC members and reviewed committee totals with chairs. End of year budget allocation is being examined; SSC committees that will be over/under their budget should reach out to Kay. If there are suggestions of what to do with any remaining budget for the end of the year, please email Kay with ideas at least a week prior to the May SSC meeting.

REPORTS OF COMMITTEES

Brown Bag Committee: Update provided by Angie Generose. The April 18th brown bag is cancelled. Potential lunch-n-learn topics for May include: a representative from Boots to Suits, Legislative session update by Tanya from Counsel, Aerospace presentation from CU-Boulder group.

Communications Committee: Update provided by chair Elizabeth Nakahama. Website updates for the year have been made. If you have not provided a picture yet, the member representatives page is yet to be finalized – pictures should be sent to Sarah for inclusion.

Employee Advocacy Committee: Update provided by chair Anne Melzer. No policy updates/reviews in the last month. An Improvement Suggestion was received through the SSC webform and discussed during the meeting: If pricing for parking at 1800 Grant could be a sliding scale based on income to potentially reduce parking rates for some and make it a more affordable option. After group discussion and weigh-in from HR, the group believes that parking

is already at maximum capacity. During the discussion, another idea came forward regarding the feasibility of offering day passes for staff that do not wish to enroll in the monthly parking program. Tara will follow up on these suggestions during next month's Leonard meeting.

Events Committee: Update provided by chair Jamie Joyce. June 1st is the Supervisor Appreciation Luncheon and planning is underway. The RSVP page has been created and invitations will be sent out after Jamie gets the supervisor list from Tracy/ES.

Health and Wellness Committee: Update provided by chair Kay Miller. Bike to Work Day is coming up in June. We may need to purchase additional swag, though much of the materials and process used the last few years will work. H&W will divvy up the task list for the event and ask for volunteers and assistance as needed. April 13th Health & Wellness Committee will be meeting to go over the committee responsibilities.

Nominations Committee: Update provided by chair Tara Dressler. Student of the Semester Award nominations are due April 21st. Supervisors were emailed yesterday to increase awareness and interest in the event. No nominations have been received yet. Discussion around restructuring the Student award and process, to be further discussed pending the results of this semester's award and Leonard's feedback.

Outreach Committee: Update provided by chair Tara Dressler. Raised \$211 at Rockies Day to benefit the Denver Dumb Friends League! Furry Scurry will be coming up on May 6th and CU staff will be volunteering at the event. July 15th is the Denver Relay for Life and that will be the first event of the 2017-2018 SSC Outreach Committee.

OTHER BUSINESS

PERA and HR Updates: None.

UCSC Updates: The Service Excellence Awards are this Friday, April 14th, at CU South Denver. Parental Leave working group has finished their research and is in the process of developing their business case to request 6 weeks of paid parental leave. They are currently working on cost estimates and what would need to be budgeted. There are no updates on the Working Climate Survey, the initial results have gone to Kathy Nesbitt and further results are on hold until UCSC gets a new chair.

ANNOUNCEMENTS

None.

ADJOURNMENT

Motion by Kiki, Seconded by Elizabeth .

Approved by Council.

The meeting was adjourned at 2:04 p.m.



Sarah Braun
Secretary