

Contract Pay and Funding

HCM HRGL Webinar

Employee Services
August 11, 2020
3 - 4 pm

HR/GL Payroll Reporting: Today's Topics

Faculty Contract Elections

Contract Pay

Contract Payment Details

Accounting Details

Funding Contracts

Terminating Contracts

Faculty Contract Elections



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Faculty Contract Elections

<https://www.cu.edu/blog/hcm-community/faculty-contract-payment-schedule-selection-begins-may-1-0>

<https://www.cu.edu/employee-services/payroll/pay/contracts>

<https://www.cu.edu/docs/contract-proration-calculator>

<https://www.irs.gov/newsroom/frequently-asked-questions-sec-409a-and-deferred-compensation>

<https://www.cu.edu/docs/contract-elections-guide>

Contract Elections

9-Pay-9

- ▶ Contract Period = 9 months
- ▶ Pay Periods = 9 months
- ▶ Contract Pay Total/9 = Pay

9-Pay-12

- ▶ Contract Period = 9 months
- ▶ Pay Periods = 12 months
- ▶ Contract Pay Total/12 = Pay

Campus Details

- ▶ Faculty 9/9
 - ▶ Use Payment Details to Pay
- ▶ Faculty 9/12 payments:
 - ▶ For CU Denver, AY salaries > September 2020 to August 2021
 - ▶ For UCCS and CU Boulder, AY salaries > August 2020 through August 2021



9-Pay-12 Pay Posts in Current Fiscal Year

Contract Amount	Contract Period		Pay Periods
\$ 120,000.00	9 months	Sep - May	\$ 13,333.33
\$ 120,000.00	12 months	Sep - May & Jun - Aug	\$ 10,000.00

Department Cost	Post in Current FY Sep - May	Withhold 25% Sep - May	Pay Periods Sep - Aug
\$ 120,000.00	9 months \$ 13,333.33	\$ (3,333.33)	\$ 10,000.00
	Sep - May Total \$ 120,000.00		\$ 90,000.00
	Amount Withheld	\$ (30,000.00)	
	3 months Net Zero	\$ 30,000.00	\$ 10,000.00
	Jun - Aug Jul/Aug = Next FY	\$ -	\$ 30,000.00
	Total Paid \$ 120,000.00	\$ -	\$ 120,000.00



Contract Pay



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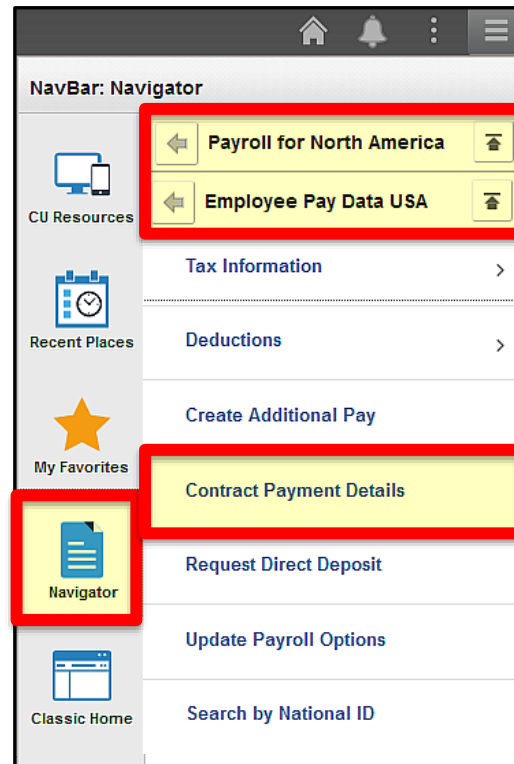
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HCM Contract Navigation

Contract Pay



Contract Payment Details



HCM User WorkCenter - Contract Pay

CU HCM User WorkCenter

WorkCenter Resources

HCM Navigation

- ePAR
 - ePAR Actions
 - ePAR Approval
 - ePAR Status
 - Inquire ePAR Transactions
- Personal Information
 - Modify a Person
 - Person Organizational Summary
 - Maintain POI Relationship
 - Emergency Contact
- Job Information**
 - Job Data
 - Contract Pay**
- Position Management
 - Position Information
 - Position Summary
 - Position History
 - Budget Status
 - Vacant Budgeted Positions
 - Position Funding History
 - Funding Entry

Contract Pay NA

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value Add a New Value

Search Criteria

Empl ID begins with

Empl Record =

Contract ID =

Name begins with

Last Name begins with

Second Last Name begins with

Alternate Character Name begins with

Middle Name begins with

Include History Correct History Case Sensitive

Search Clear Basic Search Save Search Criteria

Contract Pay 9-Pay-9

Contract Pay | Contract Pay Options

Employee _____ Empl ID _____ Empl Record 0

Contract ID 0000009 Status Complete Recalculate Contract

Contract Information ? Find | View All First

Effective Date 09/01/2018

Contract Pay Type AY Faculty Pd/9 Months

Payment Term Pay over 'X' months

Monthly Frequency M MON Sal Calculation Method Actual

Pay Period Hours Daily Hours 8.00

Assign Hours To Not Applicable

Contract Begin Date 09/01/2018 Contract End Date 05/31/2019

Payment Begin Date 09/01/2018 Payment End Date 05/31/2019

Actual Start Date 09/01/2018 Termination Date 05/31/2019

Last Payment Date School Schedule

Exclude Holiday Schedule Work Days in Contract 194

Prorate Hrs in Partial Period

Renew Contract Automatically Nbr of Renewals 1

Timing for Effort (Earnings Period)

- Contract Begin Date
- Contract End Date
- September - May

Timing for Pay (Pay Periods)

- Payment Begin Date
- Payment End Date
- September - May

Contract Pay 9-Pay-12

Contract Pay | Contract Pay Options

Employee _____ Empl ID _____ Empl Record 0

Contract ID 0000011 Status Complete Recalculate Contract

Contract Information ? Find | View All First ↻

Effective Date 09/01/2018

Contract Pay Type AY Faculty Pd/12 Months

Payment Term Pay Over 12 Months

Monthly Frequency M MON Sal Calculation Method Actual

Pay Period Hours _____ Daily Hours 8.00

Assign Hours To Not Applicable

Contract Begin Date 09/01/2018 Contract End Date 05/31/2019

Payment Begin Date 09/01/2018 Payment End Date 08/31/2019

Actual Start Date 09/01/2018 Termination Date 05/31/2019

Last Payment Date _____ School Schedule _____

Exclude Holiday Schedule Work Days in Contract 194

Prorate Hrs in Partial Period

Renew Contract Automatically Nbr of Renewals 1

Timing for Effort (Earnings Period)

- Contract Begin Date
- Contract End Date
- September - May

Timing for Pay (Pay Periods)

- Payment Begin Date
- Payment End Date
- September - August



Contract Payment Details



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Navigator - Contract Payment Details

NavBar: Navigator

- Payroll for North America
- Employee Pay Data USA
- Tax Information
- Deductions
- Create Additional Pay
- Contract Payment Details**
- Request Direct Deposit
- Update Payroll Options
- Search by National ID

CU Resources

Recent Places

My Favorites

Navigator

Classic Home

Contract Payment Details

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Search Criteria

Empl ID begins with

Empl Record =

Contract ID =

Name contains

Last Name begins with

Second Last Name begins with

Alternate Character Name begins with

Middle Name begins with

Case Sensitive

Search Clear Basic Search Save Search Criteria

Contract Payment Details

9-Pay-9

Contract Payment Details

Employee _____ Empl ID _____ Empl Record 0

Contract ID 0000009 Status Complete Recalculate Contract No

Contract Payment Sequence

Contract Sequence 0 Effective 09/01/2018

Contract Information

Company CU University of Colorado
 Pay Group MON Faculty Contracts

Contract Begin Date	09/01/2018	Contract End Date	05/31/2019
Payment Begin Date	09/01/2018	Payment End Date	05/31/2019
Contract Worth	87900.00		

Contract Calendar

Holiday Schedule School Schedule Work Schedule

Pay Rates

Annual Rate	87,900.000	Daily Rate	450.769
Monthly Rate	7,325.000	Hourly Rate	56.346125

Payment Summary

Contract Payment Details

9-Pay-9

Pay Rates			
Annual Rate	87,900.000	Daily Rate	450.769
Monthly Rate	7,325.000	Hourly Rate	56.346125

Projected Payments and Actual Earnings Personalize | Find | View 3 |  

Projected Earnings		Actual Earnings								
Status	Pay Period End Date	Off Cycle	Separate Check	Work Days	Contract Regular	Paid Not Earned	Earned Not Paid	Paid Leave	Earnings Total	Unpaid Leave
1 Payroll Confirmed	09/30/2018	N	0	20	9766.66	0.00	0.00	0.00	9766.66	0.00
2 Payroll Confirmed	10/31/2018	N	0	23	9766.66	0.00	0.00	0.00	9766.66	0.00
3 Payroll Confirmed	11/30/2018	N	0	22	9766.66	0.00	0.00	0.00	9766.66	0.00
4 Payroll Confirmed	12/31/2018	N	0	21	9766.67	0.00	0.00	0.00	9766.67	0.00
5 Payroll Confirmed	01/31/2019	N	0	23	9766.67	0.00	0.00	0.00	9766.67	0.00
6 Payroll Confirmed	02/28/2019	N	0	20	9766.67	0.00	0.00	0.00	9766.67	0.00
7 Payroll Confirmed	03/31/2019	N	0	21	9766.67	0.00	0.00	0.00	9766.67	0.00
8 Payroll Confirmed	04/30/2019	N	0	22	9766.67	0.00	0.00	0.00	9766.67	0.00
9 Payroll Confirmed	05/31/2019	N	0	23	9766.67	0.00	0.00	0.00	9766.67	0.00



Contract Payment Details

9-Pay-12

Contract Payment Details

Employee _____ Empl ID _____ Empl Record 0

Contract ID 0000011 Status Complete Recalculate Contract No

Contract Payment Sequence

Contract Sequence 0 Effective 09/01/2018

Contract Information

Company CU University of Colorado
 Pay Group MON Faculty - Contracts

Contract Begin Date 09/01/2018 Contract End Date 05/31/2019
 Payment Begin Date 09/01/2018 Payment End Date 08/31/2019

Contract Worth 103230.00

Contract Calendar

Holiday Schedule School Schedule Work Schedule

Pay Rates

Annual Rate	103,230.000	Daily Rate	529.385
Monthly Rate	8,602.500	Hourly Rate	66.173125

Contract Payment Details

9-Pay-12

Pay Rates			
Annual Rate	103,230.000	Daily Rate	529.385
Monthly Rate	8,602.500	Hourly Rate	66.173125

Projected Payments and Actual Earnings										
Personalize Find View 3 [Print] [Refresh]										
Projected Earnings Actual Earnings [Filter]										
Status	Pay Period End Date	Off Cycle	Separate Check	Work Days	Contract Regular	Paid Not Earned	Earned Not Paid	Paid Leave	Earnings Total	Unpaid Leave
1 Payroll Confirmed	09/30/2018		0	20	11470.00	0.00	-2867.50	0.00	8602.50	0.00
2 Payroll Confirmed	10/31/2018		0	23	11470.00	0.00	-2867.50	0.00	8602.50	0.00
3 Payroll Confirmed	11/30/2018		0	22	11470.00	0.00	-2867.50	0.00	8602.50	0.00
4 Payroll Confirmed	12/31/2018		0	21	11470.00	0.00	-2867.50	0.00	8602.50	0.00
5 Payroll Confirmed	01/31/2019		0	23	11470.00	0.00	-2867.50	0.00	8602.50	0.00
6 Payroll Confirmed	02/28/2019		0	20	11470.00	0.00	-2867.50	0.00	8602.50	0.00
7 Payroll Confirmed	03/31/2019		0	21	11470.00	0.00	-2867.50	0.00	8602.50	0.00
8 Payroll Confirmed	04/30/2019		0	22	11470.00	0.00	-2867.50	0.00	8602.50	0.00
9 Payroll Confirmed	05/31/2019		0	23	11470.00	0.00	-2867.50	0.00	8602.50	0.00
10 Payroll Confirmed	06/30/2019		0	0	0.00	0.00	8602.50	0.00	8602.50	0.00
11 Payroll Confirmed	07/31/2019		0	0	0.00	0.00	8602.50	0.00	8602.50	0.00
12 Payroll Confirmed	08/31/2019		0	0	0.00	0.00	8602.50	0.00	8602.50	0.00

9-Pay-9 and 9-Pay12 Details

Pay Period End Date	Work Days	Contract Regular	Earned Not Paid	Paid Leave	Earnings Total	Unpaid Leave	Worked
9/30/2018	20	\$ 9,766.66	\$ -	0	\$ 9,766.66	0	9015.39
10/31/2018	23	\$ 9,766.66	\$ -	0	\$ 9,766.66	0	10367.7
11/30/2018	22	\$ 9,766.66	\$ -	0	\$ 9,766.66	0	9916.93
12/31/2018	21	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	9466.15
1/31/2019	23	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	10367.69
2/28/2019	20	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	9015.38
3/31/2019	21	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	9466.15
4/30/2019	22	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	9916.92
5/31/2019	23	\$ 9,766.67	\$ -	0	\$ 9,766.67	0	10367.69
		\$ 87,900.00			\$ 87,900.00		

9-Pay-9
Pay
Details

Pay Period End Date	Work Days	Contract Regular	Earned Not Paid	Paid Leave	Earnings Total	Unpaid Leave	Worked
9/30/2018	20	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 10,587.68
10/31/2018	23	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 12,175.85
11/30/2018	22	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 11,646.46
12/31/2018	21	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 11,117.08
1/31/2019	23	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 12,175.85
2/28/2019	20	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 10,587.69
3/31/2019	21	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 11,117.08
4/30/2019	22	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 11,646.46
5/31/2019	23	\$ 11,470.00	\$ (2,867.50)	0	\$ 8,602.50	0	\$ 12,175.85
6/30/2019	0	\$ -	\$ 8,602.50	0	\$ 8,602.50	0	\$ -
7/31/2019	0	\$ -	\$ 8,602.50	0	\$ 8,602.50	0	\$ -
8/31/2019	0	\$ -	\$ 8,602.50	0	\$ 8,602.50	0	\$ -
		\$ 103,230.00	\$ -		\$ 103,230.00		

9-Pay-12
Pay
Details
With
Earnings
Not Paid



Contract Accounting Details



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HCM User WorkCenter - Resources

CU HCM User WorkCenter

WorkCenter Resources

HCM Queries

Query Manager

- Job List
- Payroll Register Acct Detail
- Funding Distribution
- Payroll Register
- Time Entry
- Personnel Roster
- Position Information
- Paycheck Distribution
- TBT Manage Transactions
- Training Report
- Leave Accrual Detail
- Personnel Actions History
- Leave Accrual Summary
- Position Funding
- POI Report

Top 15 Listed above. [Click here for ALL](#)

6	Contract Crosswalk/Setup	This query returns data from the contract crosswalk and term setup tables.	401	CUES_HCM_CONTRACT_CRSWLK
7	Contract Pay	This query will return contract data including history, current, and future rows. Can be filtered by dept ID, empl ID, job code, and specified dates.	1751	CUES_HCM_CONTRACT_PAY
8	Contract Payment Details	This query returns payment details for active contracts.	915	CUES_HCM_CONTRACT_PYMT_DTL
9	Contracts with LOA Values	This query returns payment details for active contracts with LOA Amounts.	108	CUES_HCM_CONTRACT_W_LOA
68	Paycheck Distribution	This query returns employee earnings and employer deductions/taxes with corresponding speedtypes by PPE. Position Data.	37480	CUES_HCM_PAYCHECK_DISTRIBUTION
71	Payroll Register	This query returns pay check information and an earnings breakdown by PPE.	87006	CUES_HCM_PAYROLL_REGISTER
72	Payroll Register Acct Detail	This query returns pay check information and an earnings breakdown with accounting details by PPE.	113518	CUES_HCM_PAYROLL_REGISTER_DTL



Query: Contract Pay

CUES_HCM_CONTRACT_PAY - Contract Pay

Dept ID (Optional)

Job Code (Optional)

Empl ID (Optional)

Begin Date (Optional)

End Date (Optional)

[View Results](#)

Job Title	Eff Date	Contract Begin	Contract End	Pymt Begin	Pymt End	Pymt Term	Comprate	Pay Type	Automatic Renewal	Renewal
Associate Professor	09/01/2018	09/01/2018	05/31/2019	09/01/2018	08/31/2019	Pay Over 12 Months	103230.00	AY Faculty Pd/12 Months	Y	
Associate Professor	08/01/2019	08/01/2019	08/31/2019	08/01/2019	08/31/2019	Pay Over Contract	11470.00	Summer Contract	N	
Associate Professor	06/01/2019	06/01/2019	06/30/2019	06/01/2019	06/30/2019	Pay Over Contract	11470.00	Summer Contract	N	



Query: Payroll Register

CUES_HCM_PAYROLL_REGISTER - Payroll Register

First Pay Period End

Last Pay Period End

Form ID	Check Dt	Check Status	Check Nbr	Empl Rcd	Dept ID	Dept Name	Job Code	Frequency	Earn Begin Dt	Earn End Dt	Earn Code	Hours	Earnings	Total Gross
ADVICE	08/30/2019	Confirmed	7348064											20072.50
			7348064	0			1102	M	08/01/2019	08/31/2019	ENP	0.00	8602.50	
			7348064	2			1102	M	08/01/2019	08/31/2019	CRG	0.00	11470.00	
ADVICE	07/31/2019	Confirmed	7311732											8602.50
			7311732	0			1102	M	07/01/2019	07/31/2019	ENP	0.00	8602.50	
ADVICE	06/28/2019	Confirmed	7270464											20072.50
			7270464	0			1102	M	06/01/2019	06/30/2019	ENP	0.00	8602.50	
			7270464	2			1102	M	06/01/2019	06/30/2019	CRG	0.00	11470.00	
ADVICE	05/31/2019	Confirmed	7231608											8602.50
			7231608	0			1102	M	05/01/2019	05/31/2019	CRG	0.00	11470.00	
			7231608	0			1102	M	05/01/2019	05/31/2019	ENP	0.00	-2867.50	



Query: Contract Payment Details

CUES_HCM_ACTIVE_CONTRACT_DET - Contract Payment Details

Dept ID (Optional)

Include Future Dated

Contract Worth	Annual Rt	Monthly Rt	Daily Rt	Hrly Rate	Converted CRG	Converted PNE	Converted ENP	Converted Act Wkd	Pay Period End	Off Cycle	Status	Processed/Projected CRG	Processed/Projected PNE	Processed/Projected ENP	Actual Worked	LOA Amount
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Begin Date	End Date	Pymt Begin	Pymt End	Contract Worth	Annual Rt	Monthly Rt	Pay Period End	Off Cycle	Status	Processed/Projected CRG	Processed/Projected PNE	Processed/Projected ENP
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	9/30/2018	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	10/31/2018	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	11/30/2018	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	12/31/2018	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	1/31/2019	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	2/28/2019	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	3/31/2019	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	4/30/2019	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	5/31/2019	N	Payroll Con	\$11,470.00	\$-	\$(2,867.50)
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	6/30/2019	N	Payroll Con	\$-	\$-	\$8,602.50
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	7/31/2019	N	Active	\$-	\$-	\$8,602.50
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$103,230.00	\$103,230.00	\$8,602.50	8/31/2019	N	Active	\$-	\$-	\$8,602.50



Query: Payroll Register with Accounting Details

CUES_HCM_PAYROLL_REGISTER_DTL - Payroll Register Acct Detail

First Pay Period End

Last Pay Period End

Pay Period End	Off Cycle	Form ID	Check Dt	Check Status	Check Nbr	Reversed	Fiscal Year	Acct Period	Earn Code	Earn Descr	Earnings	Account	SpeedType	SpeedType Descr	Total Gross
6/30/2019	N	ADVICE	6/28/2019	Confirmed	7270464	N	2019	12	CRG	Contract	\$ 11,470.00	400100	63014268		\$ 20,072.50
6/30/2019	N	ADVICE	6/28/2019	Confirmed	7270464	N	2019	12	ENP	Earnings Ea	\$ 8,602.50	105100	61029668	Salary Accrual 9/12	\$ 20,072.50
5/31/2019	N	ADVICE	5/31/2019	Confirmed	7231608	N	2019	11	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
5/31/2019	N	ADVICE	5/31/2019	Confirmed	7231608	N	2019	11	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
4/30/2019	N	ADVICE	4/30/2019	Confirmed	7183183	N	2019	10	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
4/30/2019	N	ADVICE	4/30/2019	Confirmed	7183183	N	2019	10	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
3/31/2019	N	ADVICE	3/29/2019	Confirmed	7138629	N	2019	9	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
3/31/2019	N	ADVICE	3/29/2019	Confirmed	7138629	N	2019	9	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
2/28/2019	N	ADVICE	2/28/2019	Confirmed	7093860	N	2019	8	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
2/28/2019	N	ADVICE	2/28/2019	Confirmed	7093860	N	2019	8	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
1/31/2019	N	ADVICE	1/31/2019	Confirmed	7050589	N	2019	7	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
1/31/2019	N	ADVICE	1/31/2019	Confirmed	7050589	N	2019	7	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
12/31/2018	N	ADVICE	12/31/2018	Confirmed	7006327	N	2019	6	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
12/31/2018	N	ADVICE	12/31/2018	Confirmed	7006327	N	2019	6	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
11/30/2018	N	ADVICE	11/30/2018	Confirmed	6961941	N	2019	5	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
11/30/2018	N	ADVICE	11/30/2018	Confirmed	6961941	N	2019	5	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
10/31/2018	N	ADVICE	10/31/2018	Confirmed	6917461	N	2019	4	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
10/31/2018	N	ADVICE	10/31/2018	Confirmed	6917461	N	2019	4	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50
9/30/2018	N	ADVICE	9/28/2018	Confirmed	6873482	N	2019	3	ENP	Earnings Ea	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
9/30/2018	N	ADVICE	9/28/2018	Confirmed	6873482	N	2019	3	CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50



Query: Payroll Register with Accounting Details

CUES_HCM_PAYROLL_REGISTER_DTL - Payroll Register Acct Detail

First Pay Period End [BT]

Last Pay Period End [BT]

Earn Code	Earn Descr	Earnings	Account	SpeedType	SpeedType Descr	Total Gross
CRG	Contract	\$ 11,470.00	400100	63014268		\$ 20,072.50
ENP	Earnings Eai	\$ 8,602.50	105100	61029668	Salary Accrual 9/12	\$ 20,072.50
ENP	Earnings Eai	\$ (2,867.50)	105100	61029668	Salary Accrual 9/12	\$ 8,602.50
CRG	Contract	\$ 11,470.00	400100	61000069		\$ 8,602.50



Account Codes Earnings & Liability

Sum of Earnings	Column Labels					Grand Total
Row Labels	105100	400100				
	61029668	61000069	61124616	63014268	63017648	
2018						
Sep	-\$2,867.50	\$11,470.00				\$8,602.50
Oct	-\$2,867.50	\$11,470.00				\$8,602.50
Nov	-\$2,867.50	\$11,470.00				\$8,602.50
Dec	-\$2,867.50	\$11,470.00				\$8,602.50
2019						
Jan	-\$2,867.50	\$11,470.00				\$8,602.50
Feb	-\$2,867.50	\$11,470.00				\$8,602.50
Mar	-\$2,867.50	\$11,470.00				\$8,602.50
Apr	-\$2,867.50	\$11,470.00				\$8,602.50
May	-\$2,867.50	\$11,470.00				\$8,602.50
Jun	\$8,602.50			\$11,470.00		\$20,072.50
Jul	\$8,602.50					\$8,602.50
Aug	\$8,602.50		\$8,806.00		\$2,664.00	\$20,072.50
Grand Total	\$0.00	\$103,230.00	\$8,806.00	\$11,470.00	\$2,664.00	\$126,170.00



Query: Payroll Register with Accounting Details

Sum of Ea	Column La					
Row La	61000069	61029668	61124616	63014268	63017648	Grand Total
105100						
2018						
Sep						
Oct						
Nov						
Dec						
2019						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Jul						
Aug						
400100						
2018						
Sep						
Oct						
Nov						
Dec						
2019						
Jan						
Feb						
Mar						
Apr						
May						
Jun						
Aug						
Grand Tot						

Sum of Earning	Column Labels					
Row Labels	61000069	61124616	63014268	63017648	Grand Total	
2018						
Sep						
400100						
Oct						
400100						
Nov						
400100						
Dec						
400100						
2019						
Jan						
400100						
Feb						
400100						
Mar						
400100						
Apr						
400100						
May						
400100						
Jun						
400100						
Aug						
400100						
Grand Total						



Query: Paycheck Distribution

Sum of Amount		Column Labels	
Row Labels	May	Accruals	3 Month
Original	\$11,219.29		
1-Earnings	\$8,602.50		
105100	-\$2,867.50		
Earnings Earned Not Paid	-\$2,867.50	\$2,867.50	\$8,602.50
400100	\$11,470.00		
Contract	\$11,470.00		
2-Deductions	\$1,966.72		
418420	\$533.00		
Medical	\$533.00		
418421	\$7.70		
Employee Basic Life	\$7.70		
418422	\$43.00		
Dental	\$43.00		
418423	\$16.60		
Long-Term Disability	\$16.60		
418430	\$219.42		
FICA Accrual	\$219.42	7.65%	\$ 658.26
418433	\$1,147.00		
401(a) Accrual	\$286.75	10.00%	\$ 860.25
401(a) ORP Retirement	\$860.25		
3-Taxes	\$650.07		
418430	\$526.85		
OASDI/Disability - ER	\$526.85		
418434	\$123.22		
FICA Med Hospital Ins / ER	\$123.22		

Sum of Amount		Column Labels	
Row Labels	Jul	Accruals	
Original	\$10,749.24		
1-Earnings	\$8,602.50		
105100	\$8,602.50	\$8,602.50	
Earnings Earned Not Paid	\$8,602.50		
2-Deductions	\$1,497.55		
105100	\$860.25		
401(a) ORP Retirement	\$860.25	10.00%	
418420	\$560.50		
Medical	\$560.50		
418421	\$7.70		
Employee Basic Life	\$7.70		
418422	\$52.50		
Dental	\$52.50		
418423	\$16.60		
Long-Term Disability	\$16.60		
3-Taxes	\$649.19		
105100	\$649.19		
FICA Med Hospital Ins / ER	\$123.05	1.43%	
OASDI/Disability - ER	\$526.14	6.12%	



Funding Contracts



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EMPLOYEE SERVICES

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Fund for Entire Contract

Contract Amount		Contract Period		Pay Periods	
\$	120,000.00	9 months	Sep - May	\$	13,333.33
\$	120,000.00	12 months	Sep - May & Jun - Aug	\$	10,000.00

							Campus			
	\$	120,000.00	SpeedType	\$	120,000.00	SpeedType	SpeedType	\$	120,000.00	SpeedType
September	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
October	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
November	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
December	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
January	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
February	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
March	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
April	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
May	\$	13,333.33	100%	\$	13,333.33	25%	75%	\$	10,000.00	\$ (3,333.33)
June								\$	10,000.00	\$ 10,000.00
July								\$	10,000.00	\$ 10,000.00
August								\$	10,000.00	\$ 10,000.00
	\$	120,000.00	100%	\$	120,000.00	25%	75%	\$	120,000.00	\$ -



Position Funding History

Contract Amount	Contract Period		Pay Periods
\$ 120,000.00	9 months	Sep - May	\$ 13,333.33
\$ 120,000.00	12 months	Sep - May & Jun - Aug	\$ 10,000.00

Position Number 00350982 **Associate Professor** **Budget End Date** 06/30/19
Job Code 1102 **Associate Professor** **Department** 30075
Funding Begin Date 07/01/2018 **Status** Active **Eff Seq** 0 **Date Entered** 06/08/2018

Distribution										
Combination Code	Description	% of Distribution	Fund Code	Organization	Program Code	Project	Sub Class	Funding End Date	Project End Date	
1 61000069		100.000	10		49794					

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Terminating Contracts



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EMPLOYEE SERVICES

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ENP with Termination

Termination eff 6/1/19 entered on 5/24/19 (after

Compensation ? Find First

Effective Date 06/01/2019
Effective Sequence 0
HR Status Inactive
Payroll Status Terminated

Action Termination
Reason Resignation
Job Indicator Primary Job

Compensation Rate 81,792.750000 *Frequency Contract

Comparative Information ?

Pay Rates ?

Default Pay Components (No Proration Selected) Cor

Pay Components ?

Amounts Controls Changes Conversion

*Rate Code	Seq	Comp Rate	Currency	Freq
1 BASEC	0	81,792.750000	USD	C

Contract Information ? Find | View All First 1 of 1 Last

*Effective Date 09/01/2018

Contract Pay Type AY Faculty Pd/12 Months

Payment Term Pay Over 12 Months

*Monthly Frequency M MON Sal Calculation Method Actual

Pay Period Hours *Daily Hours 8.00

*Assign Hours To Not Applicable

*Contract Begin Date 09/01/2018 *Contract End Date 05/31/2019

Payment Begin Date 09/01/2018 Payment End Date 08/31/2019

Actual Start Date 09/01/2018 Termination Date 05/31/2019



ENP with Termination - Contract Payment Details

Begin Date	End Date	Pymt Begin	Pymt End	Contract Worth	Annual R	Monthly R	Contract End	Pay Period End	Off Cyc	Status	Processed/Projected CRG	Processed/Projected ENP	Actual Worked	LOA Amount
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		9/30/2018	N	Payroll Con	\$ 9,088.09	\$ (2,272.02)	\$8,389.00	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		10/31/2018	N	Payroll Con	\$ 9,088.09	\$ (2,272.02)	\$9,647.35	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		11/30/2018	N	Payroll Con	\$ 9,088.09	\$ (2,272.02)	\$9,227.90	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		12/31/2018	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$8,808.45	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		1/31/2019	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$9,647.35	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		2/28/2019	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$8,389.00	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		3/31/2019	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$8,808.45	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		4/30/2019	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$9,227.90	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		5/31/2019	N	Payroll Con	\$ 9,088.08	\$ (2,272.02)	\$9,647.35	0.00
9/1/2018	5/31/2019	9/1/2018	8/31/2019	\$ 81,792.75	\$ 81,792.75	\$ 6,816.06		6/6/2019	Y	Payroll Con	\$ -	\$ -	\$ -	0.00
						\$ 68,160.63					\$81,792.75	\$(20,448.18)		



ENP with Termination

Termination eff 6/1/19 entered on 5/24/19 (after payroll)

- Manual entry in CU Time for unpaid ENP
- Department Budget Table rules know which SpeedType to use!
- Do NOT use override SpeedType
- This entry used an override SpeedType
 - Charged Department
 - Department already made “monthly” allocations
 - Payroll Expense Transfer required to post expense to ENP SpeedType
 - To offset already created credits

Sum of Amount	Column Labels		
Row Labels	61001085	61029668	Grand Total
2018	\$36,352.35	-\$9,088.08	\$27,264.27
2019			
Jan	\$9,088.08	-\$2,272.02	\$6,816.06
1-Earnings	\$9,088.08	-\$2,272.02	\$6,816.06
CRG	\$9,088.08		\$9,088.08
ENP		-\$2,272.02	-\$2,272.02
Feb	\$9,088.08	-\$2,272.02	\$6,816.06
1-Earnings	\$9,088.08	-\$2,272.02	\$6,816.06
CRG	\$9,088.08		\$9,088.08
ENP		-\$2,272.02	-\$2,272.02
Mar	\$9,088.08	-\$2,272.02	\$6,816.06
1-Earnings	\$9,088.08	-\$2,272.02	\$6,816.06
CRG	\$9,088.08		\$9,088.08
ENP		-\$2,272.02	-\$2,272.02
Apr	\$9,088.08	-\$2,272.02	\$6,816.06
1-Earnings	\$9,088.08	-\$2,272.02	\$6,816.06
CRG	\$9,088.08		\$9,088.08
ENP		-\$2,272.02	-\$2,272.02
May	\$9,088.08	-\$2,272.02	\$6,816.06
1-Earnings	\$9,088.08	-\$2,272.02	\$6,816.06
CRG	\$9,088.08		\$9,088.08
ENP		-\$2,272.02	-\$2,272.02
Jun	\$20,448.18		\$20,448.18
1-Earnings	\$20,448.18		\$20,448.18
ENP	\$20,448.18		\$20,448.18
Grand Total	\$102,240.93	-\$20,448.18	\$81,792.75

Resources - Contract Crosswalk/Setup

CUES_HCM_CONTRACT_CRSWLK - Contract Crosswalk/Setup

Business Unit (Optional)

Employee Group (Optional)

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Business Unit	Employee Group	Contract Term	Pay Type	Pymt Term	Monthly Frequency	Calc Method	Begin Date	End Date	Eff Date	Pymt Begin	Pymt End	School Schedule	Daily Hrs	Pay Prd Hr	Assign Hrs	Annualize Opts	Ann Tx Prd
1	UCD	Faculty	Summer VII	Summer	Pay Over Contract	M	Actual	06/01/2017	08/31/2018	06/01/2018	06/01/2018	08/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
2	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	01/01/2018	05/31/2018	01/01/2018	01/01/2018	05/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
3	UCD	Faculty	Summer I	Summer	Pay Over Contract	M	Actual	06/01/2018	07/31/2018	06/01/2018	06/01/2018	07/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
4	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	06/01/2018	06/30/2018	06/01/2018	06/01/2018	06/30/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
5	UCD	Faculty	Summer II	Summer	Pay Over Contract	M	Actual	07/01/2018	08/31/2018	07/01/2018	07/01/2018	08/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
6	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	07/01/2018	07/31/2018	07/01/2018	07/01/2018	07/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
7	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	08/01/2018	08/31/2018	08/01/2018	08/01/2018	08/31/2018	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
8	UCD	Faculty	Academic Year paid over 9 ½ mo	Fcft 10/10	Pay Over Contract	M	Actual	08/13/2018	05/31/2019	08/13/2018	08/13/2018	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
9	UCD	Faculty	Admin AY paid over 9 months	Admin 9/9	Pay Over Contract	M	Actual	09/01/2018	05/31/2019	09/01/2018	09/01/2018	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
11	UCD	Faculty	Academic Year paid over 12 mon	Fcft 9/12	Pay Over 12 Months	M	Actual	09/01/2018	05/31/2019	09/01/2018	09/01/2018	08/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
12	UCD	Faculty	Academic Year paid over 9 mont	Fcft 9/9	Pay Over Contract	M	Actual	09/01/2018	05/31/2019	09/01/2018	09/01/2018	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
13	UCD	Faculty	Admin AY paid over 12 months	Other/X	Pay Over Contract	M	Actual	09/01/2018	05/31/2019	09/01/2018	09/01/2018	08/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
14	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	01/01/2019	05/31/2019	01/01/2019	01/01/2019	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
15	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	01/22/2019	05/31/2019	01/22/2019	01/22/2019	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
16	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	02/01/2019	05/31/2019	02/01/2019	02/01/2019	05/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
17	UCD	Faculty	Summer I	Summer	Pay Over Contract	M	Actual	06/01/2019	07/31/2019	06/01/2019	06/01/2019	07/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
18	UCD	Faculty	Summer VII	Summer	Pay Over Contract	M	Actual	06/01/2019	08/31/2019	06/01/2019	06/01/2019	08/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
19	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	06/01/2019	06/30/2019	06/01/2019	06/01/2019	06/30/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
20	UCD	Faculty	Summer II	Summer	Pay Over Contract	M	Actual	07/01/2019	08/31/2019	07/01/2019	07/01/2019	08/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
21	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	07/01/2019	07/31/2019	07/01/2019	07/01/2019	07/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
22	UCD	Faculty	Summer Mini	Summer	Pay Over Contract	M	Actual	08/01/2019	08/31/2019	08/01/2019	08/01/2019	08/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
23	UCD	Faculty	Academic Year paid over 9 ½ mo	Fcft 10/10	Pay Over Contract	M	Actual	08/12/2019	05/31/2020	08/12/2019	08/12/2019	05/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
24	UCD	Faculty	Admin AY paid over 9 months	Admin 9/9	Pay Over Contract	M	Actual	09/01/2019	05/31/2020	09/01/2019	09/01/2019	05/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
25	UCD	Faculty	Fall	Pay Over Contract	M	Actual	09/01/2019	12/31/2019	09/01/2019	09/01/2019	12/31/2019	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00	
26	UCD	Faculty	Academic Year paid over 12 mon	Fcft 9/12	Pay Over 12 Months	M	Actual	09/01/2019	05/31/2020	09/01/2019	09/01/2019	08/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
27	UCD	Faculty	Academic Year paid over 9 mont	Fcft 9/9	Pay Over Contract	M	Actual	09/01/2019	05/31/2020	09/01/2019	09/01/2019	05/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
28	UCD	Faculty	Admin AY paid over 12 months	Other/X	Pay Over Contract	M	Actual	09/01/2019	05/31/2020	09/01/2019	09/01/2019	08/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
29	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	01/01/2020	05/31/2020	01/01/2020	01/01/2020	05/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
30	UCD	Faculty	Spring	Spring	Pay Over Contract	M	Actual	02/01/2020	05/31/2020	02/01/2020	02/01/2020	05/31/2020	8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
31	UCD	Faculty	Default Appointment Period	Oth/Cont	Pay Over Contract	M	Actual						8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00
32	UCD	Student	Default Appointment Period	Oth/Cont	Pay Over Contract	M	Actual						8.00	0.00	All Earnings(Contract+PNE+ENP)	Annualize Over 12 months	0.00



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Contract Elections Guide	Procedure	HCM Community, Employee Services
Contract Proration Calculator	Document	Employee Services
HCM 9.2: HCM ePAR, Position Data, and Transfer/Transfer Contract Approval Roles	Document	Employee Services, HCM Community
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EMPLOYEE SERVICES

8/11/2020

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