



BREAK FROM BUSINESS DISCOUNTS

United recognizes your loyalty, regardless of why you're traveling.

While we love flying with you for work, we know that sometimes you need a break. Your company's relationship with United gives you access to up to 10% off your personal travel when you book by December 31, 2024.¹



When it's time for a break, here are the details:

- ✓ Enjoy varying discounts on your global travel in any cabin, except Basic Economy.
- ✓ **Friends and family included.** All travelers on your same reservation are eligible for Break from Business discounts
- ✓ **Book with ease on [united.com](https://www.united.com) or the United mobile app** when logged into your MileagePlus account.
- ✓ Use the discount **anywhere United flies.**²
- ✓ Fly on United or United-marketed flights operated by Air Canada, All Nippon Airways or Lufthansa Group airlines.³

¹Terms and conditions apply.

²Discount valid for U.S. Point of Origin to all destinations and worldwide Point of Origin to U.S. destinations.

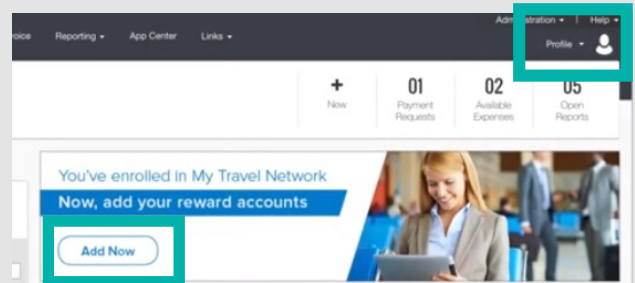
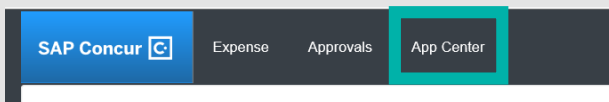
³For travel originating in Japan, this discount is only valid on United-operated flights

Step 1: Connect your MileagePlus account in Concur

Be sure to connect your MileagePlus account in either the Concur Travel App Center or your Concur Travel profile. Then log in to your MileagePlus account on united.com.

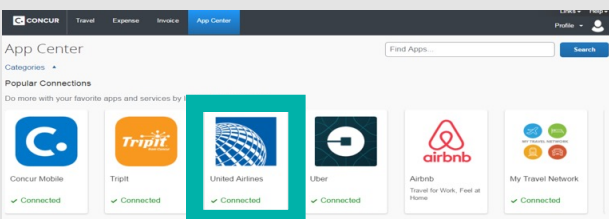
Adding your MileagePlus account to your *Concur Expense* profile in the App Center:

Adding your MileagePlus account to your *Concur Travel* profile in the My Travel Network:



1. Log in to your Concur Expense portal and click on *App Center*.

1. Log in to your Concur Travel Profile.



2. Navigate to *My Travel Network*.

2. Add your United Airlines MileagePlus number by clicking on the United Airlines tile.

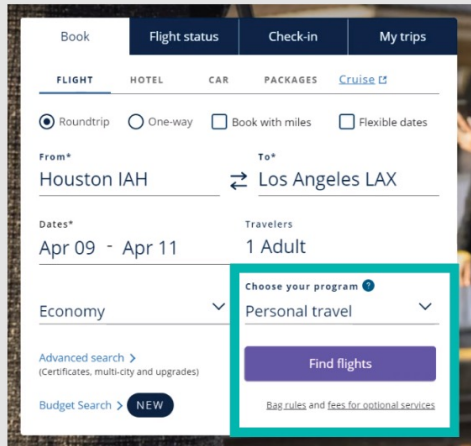
3. Click *Add Now* and add your United Airlines MileagePlus number.

Step 2: Book your next adventure

Sign in to your MileagePlus account on the United mobile app or on united.com.

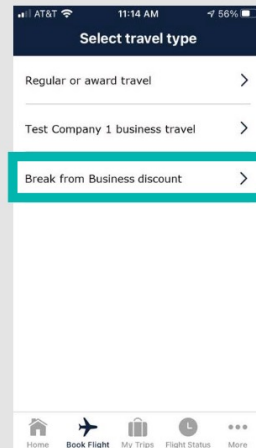
UNITED.COM

On the booking screen, select **“Personal travel.”**



UNITED MOBILE APP

When you click “Book Flight,” select **“Break from Business discount.”**



Break from Business fares will appear with the discount applied. You must be signed in and on the reservation for discount to appear.

Step 3: Learn more about Break from Business at united.business/breakfrombusinessdiscount