



Foreign National Tax Resource User Registration and Access Guide

Intelligent Software Solutions For
International Tax & Immigration



Welcome to the *Foreign National Tax Resource* (FNTR) where you will find an online, extensive, searchable, content library and tax preparation software for understanding your nonresident alien tax obligations and completing the 1040NR or 1040NR-EZ forms. Using the following steps, you can register for access to FNTR and return whenever you need to.

Prior Year Users

If you used FNTR to prepare a 2016 or prior federal tax return and you have received a new access code to use FNTR to prepare your 2017 federal tax return, you must do the following before proceeding:

1. Go to <https://trr.thomsonreuters.com/reactivate.php>
2. Complete the reactivation form
 - a. using the same username and password you set up for 2016 and prior tax years
 - b. using the new access code provided to you by your institution
3. Click the Submit button

You have now reactivated your account and may log into FNTR.

New Users

Tax Return Resource

1. Ensure that you have the access code your organization provided you
2. Go to <https://trr.thomsonreuters.com/registration.php>
3. Complete the registration form using the access code you received from your organization
4. Sign in using the username and password you created in step 3

1040NR/1040NR-EZ Preparation

1. Log in to the *Tax Return Resource*
2. Access the tax preparation software from within the *Tax Return Resource* by clicking on either
 - a. The “Tax Return Preparation” button on the far left of the top menu bar
 - or
 - b. The “Prepare and Print your 1040NR/1040NR-EZ” box in the upper right of the screen
3. Complete the activation form
 - a. Choose a security question and provide an answer
 - b. Accept the Terms of Use by clicking “I Accept”
4. Click the Continue button

Once you complete step 4 you will have immediate access to the software.

Returning Users

Tax Return Resource

1. Go to <https://trr.thomsonreuters.com/>
2. Log in using the username and password you set up when registering for the tax return resource

1040NR/1040NR-EZ Preparation

1. Log in to the *Tax Return Resource*
2. Access the tax preparation software from within the Tax Return Resource by clicking on either
 - a. "Tax Return Preparation" button in the far left of the top menu bar
 - or
 - b. The "Prepare and Print your 1040NR/1040NR-EZ" box in the upper right of the screen
3. Accept the Terms of Use and click Continue to use the tax preparation software

If you have any problems registering or accessing the *Foreign National Tax Resource*, contact your organization's designated person for help.