

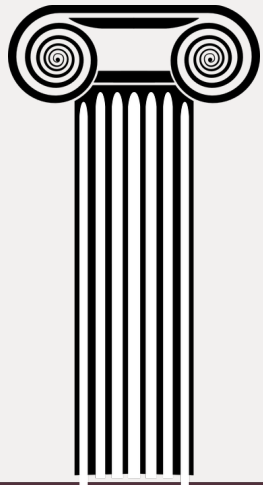
MIDTERM DATA COLLECTION AT THE STUDENT ACADEMIC SUCCESS CENTER (SASC)

*David Lawlor, IT Coordinator
Rebecca Machen, Math Program Coordinator
CU Boulder*

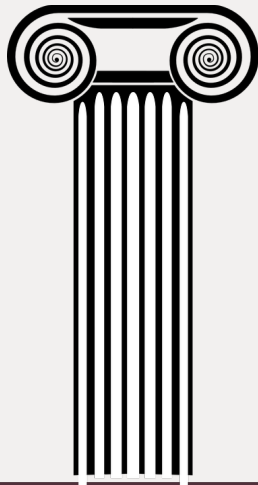
Student Academic Success Center (SASC)

- is a multi-cultural academic learning community, serving low income and first generation college students with academic skills development, math, writing, and science courses, supplementary instruction in gateway courses, tutoring, pre-collegiate opportunities and graduate research opportunities.

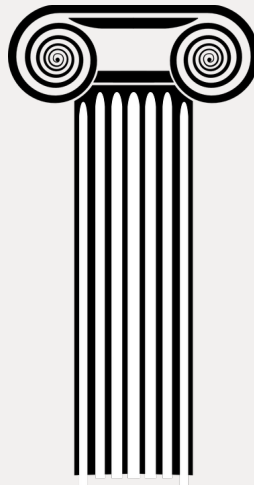
Academic
Instruction



Community
Events



Caseload
Management

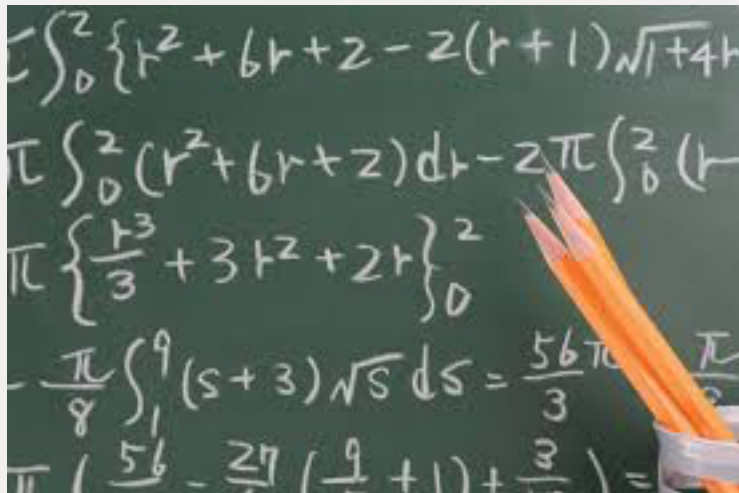


Focus on Community

360° Communication Strategy

- Communication is an essential component and retention tool in the success of our students.
- This is achieved through the use of SASC's in-house FileMaker Database.
 - Profiles on Incoming Students
 - Student Schedules/Course History
 - Emails from Program/Advisor
 - Advisor Notes
 - Tutoring Appointments
 - SASC Instructor Feedback (collected throughout the semester)
 - **Non-SASC Instructor Feedback (gathered at midterms)**

The numbers (Spring 2016)



- 755 currently enrolled students participating in at least one of our academic programs or receiving free tutoring
- 349 more current students attending workshops, drop-in help
- 3,786 total course enrollments involved in midterm collection
- 1,240 faculty with SASC students enrolled

SASCContact (sasc-db.colorado.edu)

 150 [Browse](#)

Midterms 1999-2012



1,200 letters to faculty each semester containing:

- web address of midterms site
- **unique password to access student list**
- instructions

Plus:

- mailing labels
- inter-office envelopes
- sorted in order, collated by campus box

And:

- do it again in 2 weeks if no response!

Efficiency & Innovation #1 (2013)

FileMaker html email merge (using SMTPit plug-in)

Email letter

email: AYSEGUL.AYDIN@COLORADO.EDU
comments: Sent Email: 2/26/2016Sent Email: 3/11/2016
edatimestamp: 3/11/2016 **etimestamp:** 1:37 PM
inner.jpg
SMTPit_SetInlinelImage(Midterm Evals11:51:20
AMemail image path) & "¶" &
Result: Email Sent Successfully.

PREVIEW

<html>
<body>

<p>Dear Professor Aydin,
<p>The Student Academic Success Center (SASC) in collaboration with the Associate Vice Chancellor for Undergraduate Education collects midterm information on students participating in our multicultural learning community. We monitor and support the academic success of our students toward timely degree completion.
<p>This midterm information enables SASC to serve our students who receive scholarships, instruction, and services while participating in one of our programs: English Language Learners Program; Guardian Scholars Program; McNeill Academic Program; TRiO Student Support Services; Tutoring and Academic Skills Services; White Antelope Memorial Scholarship Program or First Nations Scholarship Program; CU LEAD Alliance and Scholarship Program. All our students have released their data to SASC under FERPA.

<p>Thus we solicit your evaluation of participating student(s) enrolled in your course(s) using our secured online form with the password below. Please respond by Monday, March 7. If you plan to grade an important test or paper within the next fortnight, you are invited to submit your evaluation after obtaining the results.

<p>midterms entry: https://masala.colorado.edu/midterms/home.php -or-
SASC home: http://www.colorado.edu/sasc and click on Enter Midterm Evaluations under Contact Us
password: hswyzwz (you may copy & paste this to the site)

<p>Please note:

We advise safeguarding this letter as it contains a password to access confidential information; if appropriate, you may delegate your evaluation to an authorized grader.
If you are the primary instructor of a course with a laboratory or recitation, we also solicit an evaluation from any secondary instructors as they appear in CU-SIS. We welcome multiple replies if possible.
Your evaluation will be handled confidentially for use by SASC only to instruct, advise, and mentor our students or to assess the effectiveness of our programs and services.

<p>If you encounter technical problems, please email sascit@colorado.edu for help. If you have any questions or comments, please do not hesitate to contact me at corinna.rohse@colorado.edu. Thank you for your contribution to the success of the students.

<p>Sincerely,

<p>Corinna S. Rohse, PhD

Director, Student Academic Success Center
</body>
</html>

Cleared All.
Host set to: 'spot.colorado.edu'.
Email Headers Added:
X-SASC=Yes
Priority set to: Highest (1).
From Set to: Corinna Rohse <corinna.rohse@colorado.edu>
Added To:
AYSEGUL.AYDIN@COLORADO.EDU
Reply-To Set to: SASC <sasc@colorado.edu>
Added BCCs:
sasc@colorado.edu
Added to Subject: SASC Midterm Evaluation
Added Content to HTML Body.

2013 gains of going paperless

- Time & resource savings (no more printing, envelope stuffing, sorting)
- Instant responses
- Easy of faculty access (no more transcribing url and password)
- Elimination of password errors
- Reduced impact on mailing services
- Electronic delivery of mail doesn't rely on accurate campus boxes



designed by freepik.com

Old web form (IWP)

SASCWebContact (sasc-db.colorado.edu)


1 / 3786
Found (Unsorted)

Records

New Record Delete Record Find Sort Share

Layout: Midterms DataEntry View As: Preview

Search

 **Student Academic Success Center**
UNIVERSITY OF COLORADO BOULDER

Please use the Return or Submit buttons to navigate instead of your browser's back button.

[Return to List](#) [Submit Eval](#)

Course Instructor

Crs ID	Student	ID	Course Title
SWIM1001999	Training, Tutors	000000051	

Enrollment
☒ Is Enrolled
☐ Enr - Nev Att
☐ Not enrolled

Attendance
☐ Is Regular
☐ Irregular
☐ Rarely Attends
☐ Missed Some Classes
☐ Class too large to take attendance
☐ Further absences will hurt grade
☐ Not Appl.

Effort
☐ Above Avg.
☒ Average
☐ Below Avg.
☐ Not Appl.
☐ Not Known

Assignments
☒ On Time
☐ Late
☐ Incomplete
☐ Intermittent
☐ Not Turned In
☐ Not Appl.

Est. Grade
☐ A.
☐ A-
☐ B+
☐ B.
☐ B-
☐ C+
☐ C.
☐ C-
☐ D+
☐ D.
☐ D-
☐ F.
☐ P (Pass/Fail Courses only)
☐ Incomplete W.
☐ Incomplete F.
☐ Not Appl.

Eval Basis
☒ Exams
☐ Class attend.
☐ Class discuss.
☒ Projects
☐ Performance
☐ Quizzes
☐ Papers/Written assign.
☐ Problem Sets
☒ Labs

Comments
doing fine.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

Recommendations
☐ Consult with faculty member
☐ Meet with TA
☐ Participate more in class
☐ Tutorial assistance
☐ Improve Attendance
☒ Make-up past due work
☐ Writing needs more attention
☒ Consider withdrawal from course
☐ No action necessary/Student is doing fine

100 Browse

2014 challenges



- FileMaker Instant Web Publishing (IWP) had growing compatibility issues with some browsers
- Eventually phased out and replaced with Web Direct, which didn't translate existing form processing
- New pricing structure for Web Direct – no longer allowed unlimited connections

Efficiency & Innovation #2 (2015)



- PHP: a web scripting language that replaces IWP
- unlimited connections
- more universal browser compatibility
- integrates with html
- Industry standard, non-proprietary platform
- no additional cost


<

>

masala.colorado.edu

ListprocSASCMidtermsOffice 365

SASC Midterm Evaluations



Student Academic Success Center

UNIVERSITY OF COLORADO **BOULDER**

Midterm Evaluations

Zambrano, Alexander

Logout

Select a name to begin the evaluation.

Student Name	Course ID	Course Title	Submitted
He [redacted]	PHIL1000007	Intro To Philosophy	✓
In [redacted] aria	PHIL1000007	Intro To Philosophy	✓

Student Academic Success Center
109 UCB
Boulder, CO 80309-0109
(303) 492-1416 office
(303) 492-3035 fax
sasc@colorado.edu

Site Help
303-492-3734
sascit@colorado.edu

masala.colorado.edu

SASC Midterm Evaluations

Melissa

el

ATLS4519040 - Advanced Special Topics

Enrollment:

Is Enrolled

Attendance:

Regular

Effort:

Above Average

Participation:

Above Average

Assignments:

On Time

Est. Grade:

A

Scores:

Exam/Paper I

Exam/Paper II

Additional Scores

A

Evaluation Basis:

(select all that apply)

☒ Exams

☐ Performance

☐ Class Attendance

☐ Quizzes

☒ Class Discussion

☒ Papers/Written Assign.

☐ Projects

☐ Problem Sets

☐ Labs

Recommendations:

(select all that apply)

☐ Make-up Past Due Work

☐ Consult with Faculty Member

☐ Writing Needs more Attention

☐ Meet with TA

☐ Consider Withdrawal from Course

☐ Participate more in Class

☒ No Action Necessary/Student is Doing Fine

☐ Tutorial Assistance

☐ Improve Attendance

Comments:

He is an incredible student, eager to learn and a wonderful person to have in class.

Cancel

Submit

1 / 10297
Found (Sorted)

Records

Show All

New Record

Delete Record

Find

Sort

Share

Layout: Home

View As:

Preview

Aa

Edit Layout

Find

New

View

Export

Found: 1

H

Name: H.lee

Correct First Name

Correct Last Name

Student ID: 1022

102-2

An

dy

Birth Date: 06/23/1995

Email: @Colorado.EDU

Preferred Phone: 720-

Res Hall Address:

Permanent Address:

Home: 720/

Boulder, CO 80310

Denver, CO 80207

Mobile: 720/

Work:

Coordinator

West, Dan

Mark Student Inactive

Former Coord.

Inactive type

TRiO Coordinator

Wahl, Loretta

Mark Student Inactive

Former TRiO Coord.

Embry, Valerie

Inactive type

Courses

Fall 2016 CHEM1113100

Spring 2016 ETHN1022001

COMM1600100

Collect Midterms?

Y

Signed Intake?

2137

Coord W

Use "=" in these boxes to find students who have no coordinator

Schedules

Contacts

Email

Tutoring

Midterms

Grades

Profile

Tracking

LEAD

Midterms Overview

5

10

15

U Pick

My Caseload Probation

All Probation

3/10/2016

IPHY 2420 001

Nutrition For Health & Perform

Attendance: Effort: Assignments: Participation: Est Grade: Exams:

Nelson, Suzanne Linn

SUZANNE.NELSON@COLORADO.EDU

Eval Basis:

2/28/2016

SOCY 2061 001

Intro To Social Stats

Attendance: Regular

Effort: Above Avg.

Assignments: On Time

Participation: Average

Est Grade: A

Exams: 96

Homework: 94%,

Bacon, Emily Johanna

EMILY.STEINER@COLORADO.EDU

Andrea is doing a fantastic job in social statistics. She has a sociological mind and is highly proficient at applying sociological concepts to statistical analysis.

Eval Basis: Exams Class attend. Quizzes

No action necessary/Student is doing fine

3/11/2016

SOCY 1001 200

Intro To Sociology

Attendance: Effort: Assignments: Participation: Est Grade: Exams:

Brown, Matthew

BROWNM@COLORADO.EDU

Eval Basis:

3/7/2016

HIST 1015 105

American History To 1865

Attendance: Further absences

Effort: Average

Assignments: Intermittent

Participation: Below Avg.

Est Grade: C-

Exams: 68

King, Kathleen Rose

KATHLEEN.KING@COLORADO.EDU

Andrea's attendance and preparation for class are hurting her recitation grade, and I suspect also impacted her exam performance. If attendance is not the primary issue, I welcome a visit to discuss content during office hours.

Eval Basis: Exams Class attend. Class discuss.

Improve Attendance Participate more in class

2/26/2016

ETHN 1022 001

Intro To Africana Studies

Attendance: Effort: Assignments: Participation: Est Grade: Exams:

Atuire, Martin

ATUIRE@COLORADO.EDU

Eval Basis:

University Holds:

Hold Repackaging

08/08/2014

LEAD Scholar Info

Reg date

4/5/2016

Expected Grad Dt

FI Flag

7:30:00

Deg1

Withdraw

Deg2

Enr Stat

NWD

Deg3

Y

01/01/1900

Deg4

Entry Sem

Degree

Fall 13

SASC Programs

Alum

Fed

Inactive

Eligible on what basis?

McNeill

AAI

SSS

GS

Sum

McNair

TASC

First Nations

WAMS

Acad Skills

Active

Tutoring

Active

LeadsMcNeill

CUUB Bridge

PCDP Bridge

Took SASC Course

All SASC

Core SASC

First Gen Scholar

Daniels

GOS

Student Never Matriculated

DSF

DSFF

DSFP

Current AAI

Free Consult

Academic Need

Low Income

First Generation

Underrepresented

Referral from CMA

Referral from DS

Former AAI

Former AAI/Athlete

PCDP Bridge non-McNeill

Institute non-McNeill

Vocational Rehab

PS03,PS04

sendletter

Gender

Ethnicity

Class

Major(s)

Earned Hrs

F

B

Junior

SOCY-BA

76

GPA: 2.361

ARSCU

Group Categories:

Crz Temp

Group Keyword(s)

2013, SR2013, GS

Interest Areas:

New Request

Set "Omit" in Find Mode

Modify Last Find

150

Browse

[illegible]

- Creates connections between instructor, advisor, student, and campus partners
- Support/services for the student can easily be requested
- Retention tool – up-to-date grades, suggested improvement plans, early alert system

*Thank you to
our campus
partners...*

Sharon Price
Milap Sharma

*Daily file transfers from
UIS/IRM*

- Intake (students with PSAS marker in CU-SIS)
- Courses (all)
- Schedules (matched by student ID)

