



**Faculty Council Communications Committee (FC3)
December 10, 2020, 11:00 AM – 1:00 PM
Zoom Video Conference**

MINUTES

Attending: Carmen Stavrositu (Chair, UCCS), Carrie Makarewicz (Vice-Chair, UCD), Judy Scott (Secretary, UCCS), Kathia Ibacache (UCB), Ashlyn Velte (UCB), Chris Bell (UCCS), Larry Cunningham (UCD), Cathy Beuten (SYS, University Relations), Jay Detrick (SYS, University Relations), Jonelle Henning (SYS, Faculty Council)

1. Approve November meeting minutes (APPROVED)

2. FC Homepage Redesign

- The first iteration of the Faculty Council home page and a survey will be shared at the January Faculty Council meeting.
- Jonelle will update the committee on recommendations that were made and survey results.

3. Faculty Guide

- The tiles of the home page have been reorganized by categories and subcategories.
- Carmen reminded members to continue reviewing the master guide and fix any broken or missing links.
- Jonelle will share the revised homepage layout at the next FC3 meeting.

4. Committee Charge Revisions with Dr. Brenda J Allen

- The subcommittee for charge revision shared their edits with the committee and Dr. Allen.
- Members discussed ways to meaningfully incorporate a commitment to diversity, equity and inclusion, the importance of focusing on faculty issues, communication strategies, and their role with Faculty Council and its committees in the charge.
- Further edits were made to the document based on the discussion items; the charge will be finalized for the next meeting.

5. Faculty Voices

- Carmen reminded members to continue inviting faculty members to author a Faculty Voices article and update the Google Drive Faculty Voices Invitation list.

6. Adjournment and Next Meeting: The meeting adjourned at 1:01 p.m. The next meeting is February 11, 2021 from 11:00 AM to 1:00 PM via Zoom.