

Procurement Dashboards Mini-Webinar Q&A

Website reference: <https://www.cu.edu/psc/training/procurement-dashboards>

Questions

Is there a way to save your searches? Yes, you can save searches by going into the edit menu in Tableau.

This is terrific! When will this be available to everyone? The dashboards are currently live. If you have completed the required training, you can request access to the dashboards.

I think I'm going to want to set aside a day to just move around in these dashboards and get familiar -- and see if we can do a better job managing our purchases. Is there a website with instructions, too?

Tableau has many resources on how to use the software platform. If you have questions on how to find certain spend items in the dashboard you can submit your questions on the website and we will respond to you right away.

Is the PSC going to use the software license data to help set up enterprise-level license agreements?

No, UIS is responsible for setting up the enterprise-level license agreement. The PSC is using the enterprise-level license agreement to issue Tableau on Prem licenses.

How do we know what department permissions have been assigned to us?

When you request access to the dashboards your home department is assigned to you. If you need additional access, please submit your request on the website.

How do we access Tableau? Is there a link or a tile?

On the website there are instructions on how to access the Tableau Dashboards. If you are having issues accessing them, please submit the issue on the website.

Do the ORG filters allow B-nodes?

We currently do not have B-Nodes in the drop-down filters, but you can filter by B-Nodes by using the open text Department Org Search filter.