The PeopleSoft Finance System allows you to view ChartField information for a Speedtype, which is a unique combination of a Fund, Organization, and Program or Project, and where applicable, Sub-Class. The SpeedType is an eight-digit number with the following format:

- Position 1: Campus
- Positions 2&3: Fund
- Positions 4- 8: Values assigned by the PeopleSoft Finance System.
- 1. On the Home Page, select Main Menu.

Favorites 👻	Main	Menu 👻					
	Search Menu:						
				⊗			
Bouide		Supplier	Contracts	Ŧ			
	_	Field Contracts					
Top Menu Featu	~	Fiscal Certification					
		Suppliers					
		Purchas	ing	•			
The menu is nov		eProcur	ement	•			
Menu to get sta		🗎 Grants 🔹 🕨					
Hiahliahts		Project Costing					
Desently Lload		Billing •					
appear under th		Accounts Receivable					
located at the to		Accounts Payable					
		Asset Management					
		Commit	ment Control	•	ŀ		
Broadammba		General	Ledger	•			
your navigation		Set Up F	Financials/Supply Chain	•	-		
access to the c		Enterpri	se Components	•			
subiolders.		Worklist		•			
		Reportir	ng Tools	•	F		
		PeopleT	ools	•			
Menu Search, Main Menu, nov		My Personalizations					



2. Sort the Main Menu by alphabetical order.



3. Select Set Up Financials/Supply Chain.



4. Select Common Definitions.



5. Select Design ChartFields.



6. Select **Define Values.**

Define Values

7. Select CU SpeedTypes.

CU SpeedTypes

8. In the **SpeedType Key** field, enter the SpeedType.

CI I Speed Types					
CO Speed Types					
Enter any information you have and click Search. Leave fields blank for a list of all values.					
Find an Existing Value					
Search Criteria					
SetID = 🔻	UCOLO				
SpeedType begins with 🔻	51019448				
*Effective Status = •		•			
Description begins with 🔻]			
Organization begins with 🔻]			
Program Code begins with 🔻]			
Project begins with 🔻]			
Sub-Class begins with 🔻		Q			
Pooled Investment Earnings begins with 🔻		Q			
Cash Rollup SpeedType begins with 🔻		Q			
Foundation Fund begins with 🔻		Q			
Gift Purpose Code 1 begins with ▼		Q			
Gift Purpose Code 2 begins with 🔻		Q			
Include History Case Sensitive					
-					
Search Clear Basic Search	Save Search Criteria				

9. Select Search.



10. Several tabs will be displayed. The first tab that appears, the **ChartFields** tab, displays the ChartField values for the SpeedType.

Chartfields	Additional Attributes	Org/Program/Project Attributes	Gift Attributes Fiscal Staff	
SpeedTyp	e			
	SetID SpeedType	UCOLO 51019448	Last Changed By Anderson, Calvin Modified On 05/13/2013 1:38:41PM	
	Type of SpeedType	Universal (All Users)		
			Find View All First 🕙 1 of 1 🔮	Last
Effective Dat	ie O	3/25/2013	Status Active	
Description	V	/pbf-Controller Operations		
Fund Code	10	0	Unrestricted Gen Oper	^
Organization	50	0027	University Controller	
Program Co	de 40	6291	Controller Operations	
PC Business	Unit			
Project				
Activity				
Source Type				
Category				
Subcategory				
Sub-Class	IC	CA	ICCA	
Account				
Budget Refe	rence			
ChartField 1				
ChartField 2				
Operating U	nit			
Droduct				•

11. The **Additional Attributes** tab displays additional information, such as the Effective Date.

Chartfields	Additional Attributes	Org/Program/Project	Attributes	Gift Attributes	Fiscal Staff		
SpeedType							
	SetID U	COLO					
	SpeedType 51	019448					
	Type of SpeedType U	niversal (All Users)					
				I	Find View All		
Effective Da	ate	03/25/2013			Status Act		
Campus PIE	Attribute						
Cash Rollup	1	51018505	Sa S	ystem Administrati	ion		
Restricted/L	Inrestricted	U	Unre	stricted			
Unrestricted Net Asset Designation		PEPC	Gene	eral Pgm Reserves	s by EPC		

12. The **Org/Program/Project Attributes** tab displays the Organization Officer/Principal/Manager, Program/Project Attributes, Program/Project Principal, and the Program/Project Manager for the SpeedType.

Chartfields Additional Attributes	Org/Program/Project Attribute	s Gift Attributes	Fiscal Staff
SpeedType			
SetID			
Sec. J	00020		
SpeedType	51019448		
Type of SpeedType	Universal (All Users)		
		Fine	d View All 💦 First 🕚
Effective Date	03/25/2013		Status Active
Organization Officer/Principa	l/Manager		
Officer Position/Name	00550808	Saliman,Todd Eric	
Principal Position/Name	00653126	Kuehler,Robert	
Manager Position/Name	00550806	Anderson M.B.A.,Calv	vin
Program/Project Attributes			
Auxiliary Type	Expense Purpose Code	1600 I	Revenue Purpose Code
Program/Project Principal			
Position/Name	00551138	Vacant - Asst Controlle	er
Telephone/Email			
Program/Project Manager			
Position/Name	00551525	Truesdale,Kris D	
Telephone/Email	303/837-2110	kris.truesdale@cu.ed	u

13. The **Gift Attributes** tab displays gift fund information, if applicable.

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Finance & Procurement Help Desk: 303.837.2161 <u>FInProHelp@cu.edu</u>



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14. The **Fiscal Staff** tab displays the Expense System Approvers for the SpeedType.

Cha	rtfields	Additional Attributes Org/Prog	ram/Project Attribut	es Gift Attributes Fise	cal Staff			
Spe	SpeedType							
-								
		SetID UCOLO		Last Changed By Anderson, Calvin				
		SpeedType 51019448		Modifie	d On 05/13/2013	1:38:53PM		
		Type of SpeedType Universal (A	II Users)					
					Find View All	First 🕚 1 of 1 🕑 Last		
		D-f-	<i>i</i> 0		Ctature Astron			
E	ffective	Date 03/25/20	13		Status Active			
F	iscal St	aff		Find View Al	🖉 🔣 🛛 Fii	rst 🕚 1-5 of 5 🕑 Last		
	Primary	Fiscal Staff Role	Position Number	Name	Telephone	Email		
	1	Expense System Approver	00551525	Truesdale,Kris D	303/837-2110	kris.truesdale@cu.edu		
1	2 🖉	Exp Sys Approver/Rpt Recipient	00653126	Kuehler,Robert	303/837-2112	robert.kuehler@cu.edu		
	3	Exp Sys Approver/Rpt Recipient	00682082	Aguirre,Anna M		anna.aguirre@cu.edu		
	4	Exp Sys Approver/Rpt Recipient	00688864	Sandoval,Nora Jean	303/860-5606	sandovaln@cu.edu		
	5	Exp Sys Approver/Rpt Recipient	00700872	Vang,Samantha Pahoua		Samantha.Vang@cu.edu		