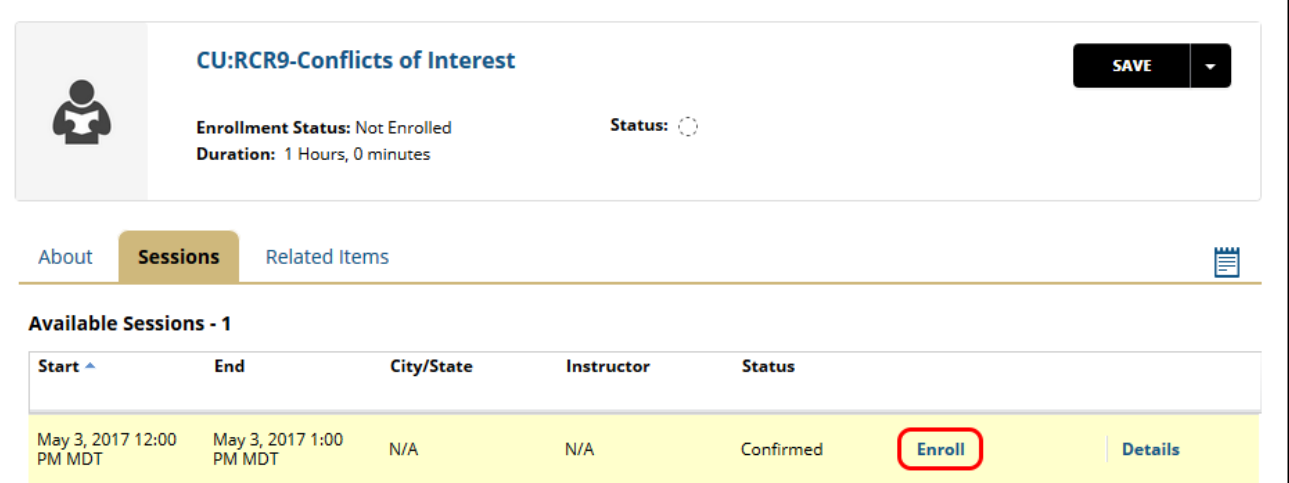
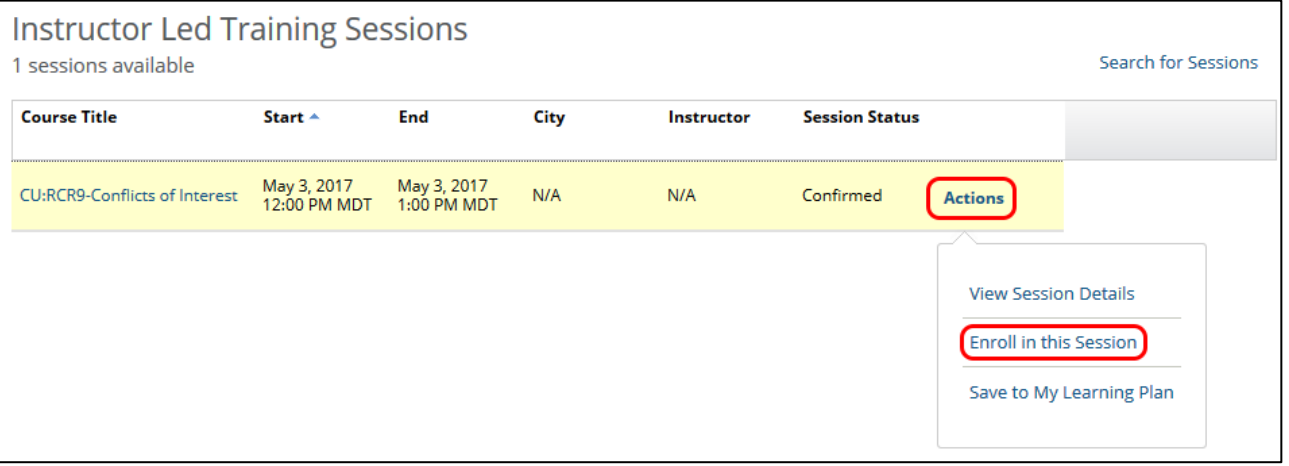


# Skillsoft: Quick Reference

## Enrolling in Instructor Led Training (ILT)

Navigation Shortcut: [Campus portal \(https://my.cu.edu\)](https://my.cu.edu) > NavBar > CU Resources > Training > Start Skillsoft

<p>To enroll in an Instructor Led Training Session from Library:</p> <ol style="list-style-type: none"> <li>1. Click <b>Library</b>.</li> <li>2. Select your campus.</li> <li>3. Click <b>Instructor Led Training (ILT)</b> from the left hand Categories menu.</li> <li>4. Select the course.</li> <li>5. Click <b>Enroll</b> or <b>Waitlist</b>.</li> </ol> <p>Note: To withdraw from a course, click <b>Withdraw</b> in step 5.</p>	 <p><b>CU:RCR9-Conflicts of Interest</b> <span>SAVE</span></p> <p>Enrollment Status: Not Enrolled      Status: </p> <p>Duration: 1 Hours, 0 minutes</p> <p>About    <b>Sessions</b>    Related Items</p> <p>Available Sessions - 1</p> <table border="1"> <thead> <tr> <th>Start</th> <th>End</th> <th>City/State</th> <th>Instructor</th> <th>Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>May 3, 2017 12:00 PM MDT</td> <td>May 3, 2017 1:00 PM MDT</td> <td>N/A</td> <td>N/A</td> <td>Confirmed</td> <td><b>Enroll</b>   Details</td> </tr> </tbody> </table>	Start	End	City/State	Instructor	Status		May 3, 2017 12:00 PM MDT	May 3, 2017 1:00 PM MDT	N/A	N/A	Confirmed	<b>Enroll</b>   Details		
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May 3, 2017 12:00 PM MDT	May 3, 2017 1:00 PM MDT	N/A	N/A	Confirmed	<b>Enroll</b>   Details										
<p>To enroll in an Instructor Led Training Session from homepage:</p> <ol style="list-style-type: none"> <li>1. Select <b>Instructor Led Training (ILT)</b> from Quick Links.</li> <li>2. Click <b>Session Schedule</b>.</li> <li>3. Click <b>Actions</b>.</li> <li>4. Select <b>Enroll in this Session</b>.</li> </ol> <p>Note: Selecting <b>Instructor Led Training (ILT)</b> from Upcoming Events will take you directly to the Session Schedule.</p>	 <p><b>Instructor Led Training Sessions</b>      Search for Sessions</p> <p>1 sessions available</p> <table border="1"> <thead> <tr> <th>Course Title</th> <th>Start</th> <th>End</th> <th>City</th> <th>Instructor</th> <th>Session Status</th> <th></th> </tr> </thead> <tbody> <tr> <td>CU:RCR9-Conflicts of Interest</td> <td>May 3, 2017 12:00 PM MDT</td> <td>May 3, 2017 1:00 PM MDT</td> <td>N/A</td> <td>N/A</td> <td>Confirmed</td> <td><b>Actions</b></td> </tr> </tbody> </table> <div style="border: 1px solid gray; padding: 5px; margin-top: 10px;"> <p>View Session Details</p> <p><b>Enroll in this Session</b></p> <p>Save to My Learning Plan</p> </div>	Course Title	Start	End	City	Instructor	Session Status		CU:RCR9-Conflicts of Interest	May 3, 2017 12:00 PM MDT	May 3, 2017 1:00 PM MDT	N/A	N/A	Confirmed	<b>Actions</b>
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