



University of Colorado System Staff Council

<https://www.cu.edu/ssc>

MEETING AGENDA

Thursday, February 15th, 2024

9:00 AM – 11:00 AM

See Zoom Invite

SSC Member Attendees: Kayle Lingo, Gwen D'Elia, Kristen Parker, Amber McDonnell, Rick Rowcotsky, Turner Rafter, Ashley Eschler, Sarah Wallace, Heather Thorwald, Katie Princo, Jen Dekker

Excused: Grace Shattuck, Jessica Tharp, Amanda Gordon

Participants: Selina Bustillos, Kadie Goodman, Meg Tully

9:02 AM Call to Order – Gwen D'Elia

- Roll Call
- Approval of Agenda and Minutes

9:03 AM Chair / Vice Chair Report – Gwen D'Elia

- General Updates
 - Elisha Garza has stepped down from Staff Council due to an overwhelming workload. She may join a committee if she likes.
 - Ashley Eschler will be stepping down as our HR rep, and Selina will be our new HR rep. Selina and Ashley will be working onboarding and transitioning over the next several months.
 - Jen will be taking her FAML leave starting March 18 and returning in June.
- Treasurer's Update
 - Rollovers have been evaluated from the fall, and we were given a 50% rollover.
 - \$1,257 is now available. \$6,956 is now our current budget.
 - Let Grace know if you want to purchase anything as a committee.
 - Rick asked if we should look to use all the money since rollovers differ. We should look at using all this money as we can. We are looking to use for new SWAG items.
 - Requests for an umbrella, a pullover, a hat and more!
 - Rick advocates for YOS swag. Amber has been advocating for YOS swag on UCSC, and we should save some money for that. A meeting will be scheduled separately with Grace to discuss next steps for YOS in mid-March.
 - Meg offered for us to add swag for Advancement new employees.
 - Jen reminded everyone to use the engagement tracker for events.
- Leadership Liaison Meeting update
 - No major updates. She says thank you for the inclement weather policy updates. Please let us know ASAP if there are changes to the updated policy. Don't talk about it yet before it is released.
 - Full support for the volunteer day
- We are starting retreat planning before Jen leaves. Let Gwen and Jen know if you have ideas/wants.
- Gwen asked if we could move the June SSC meeting to the second Thursday to avoid the Juneteenth holiday. Everyone agreed, and it will be moved.

- Weather Closure Policy
- Discussion / Roundtable
 - Sarah had a question about SSC members. What does that look like for SSC?
 - Ashley said that we need to start nominations here soon. Ashley shared those who are up for renomination after their two-year term.
 - Katie, Turner, Jessica, Grace, Amber, Gwen, Sarah, Jen and Rick are up for re-nomination.
 - [Let Ashley know](#) by next Friday if you are looking to run or not.
 - We will have one open spot on the council depending on how many people want to re-run.

10:00 AM Break

9:23 AM Committee Reports

- Events – Sarah Wallace
 - Set for April 9 to host the Staff Appreciation Event. We will save the date in the February newsletter. An official opening email will send on March 1. President Saliman will be swinging by on that date.
 - They are meeting next Monday to talk about catering, and all of the details considering there are extra funds.
 - They are looking to partner with the President's Office for additional support during the Town Halls to get people in the office.
- Diversity, Inclusion and Outreach – Heather Thorwald & Turner Rafter
 - They did want to apply for the DIO grant for next year.
 - They have the Safe Zone training event that is coming up next week on the 21st.
 - In May, they have the Food Bank of the Rockies May 29 and 30. Virtual event is June 4.
 - DIO will continue to support the DEI office, mainly with Pride. Gwen shared info on signing up to help with the planning of Pride.
- Communications – Kayle Lingo
 - Upcoming updates to the newsletter: We will be making some updates to the SSC newsletter including incorporating more images and utilizing our SSC Blog to shorten the length of the newsletter without losing substance. Submitting items and copy remains the same. We are throwing around the possibility of finding or procuring a graphic designer to look at revamping our current graphics
 - Ask to group: Does anyone know of any graphic designers or student employees within CU who might be willing to work with the committee? If not, we might look at procuring an outside designer.
 - Zoom Account: We have a Zoom account!!! This is a SSC Zoom account that everyone can access and build sessions for SSC-held events. Login details are both in the Teams Files and within the T; Drive.
- Health and Wellness – Katie Princo, Jessica Tharp & Grace Shattuck
 - They are all set for their Lunch and Learn for March. This will include a hybrid presentation and an in-person tour of the campus.
 - They are still in conversations for the Run along the Rockies.

9:36 AM HR Updates – Ashley Eschler

- The ELD team is updating to the new version of Skillsoft. You can find additional information here: <https://www.cu.edu/employee-services/professional-growth->

[training/training-services/skillsoft](#)

- HR is still working through how the performance process will change and what that looks like next year. We will be added into the loop after meeting with department heads. More to come with the process.
- Heather mentioned the DIO grant has a staff training component. She was wondering if they should loop in HR.
 - Ashley or Selina can be looped in with that in order to better coordinate.
- Kayle and RyAnne are looking to revamp the 1800 Grant Redesign Project SharePoint for all System employees.
- Ashley and Selina are looking to launch Core Values for CU System in the spring including focus groups with employees to start having those conversations.

9:44 AM UCSC Updates

- All-Staff Development Day will be May 3rd, 10 a.m. – 2 p.m. at the Warwick next to the CU System office.
- Title IX policy reviews under way.

9:45 AM Adjourn

Next Meeting – March 21st