



University of Colorado

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University of Colorado System Staff Council

<https://www.cu.edu/ssc>

MEETING AGENDA Thursday, June 13th, 2024 9:00 AM – 11:00 AM See Zoom Invite

SSC Member Attendees: Gwen D'Elia, Kayle Prilliman, Jen Dekker, Sarah Wallace, Katie Princo, Heather Thorwald, Turner Rafter, Jessica Tharp

Excused: Amanda Gordon, Amber McDonnell, Kristen Parker, Rick Rowcotsky, Grace Shattuck

Attendees: Laura Leonard, Meg Tully, Kelly Richter, Selina Bustillos, Ashley Eschler, Liz Fagerness

9:02 AM Call to Order – Gwen D'Elia

- Roll Call
- Approval of Agenda and Minutes

9:05 AM Chair / Vice Chair Report – Gwen D'Elia

- General Updates
 - Jen is back from her leave!!! Yay! She is getting back up to speed and glad to be back.
 - Everyone will be getting an email on June 26 with the survey and additional context for the agenda and parking at the Arvada Community Room for the retreat.
- Leadership Liaison Meeting update
 - Met with Felicity yesterday. They went over agenda items for the retreat.
 - They prepped for next week's Town Hall.
- Treasurer's Updates
 - We have about \$1,000 in the budget for this fiscal year.
 - We have purchased décor and prizes for Diwali. There were concerns about prepaying for catering, so we decided to purchase items now for things that can be reused and extras.
 - Gwen asked if there was anything we could do with the rest of the money before the end of the month.
 - Sarah brought up the coins for the President's Employee of the Year nominees as an option. If we bought 50, it would be \$1,075.
 - Heather mentioned that the art would have to be the interlocking CU.
 - We could also reach out to a vendor and order more swag.
 - We have a handful of water bottles, sling backpacks, a box of fanny packs, and Chip Buffalo stuffed animals.
 - Kayle threw out buying swag with the remaining \$1,000, and then we can buy the 100 coins to save money. That's what will be done.
 - We now have an Amazon Business account, and all the chairs and leadership team members have access to that account.
 - Let Gwen and Jen know of any ideas for SWAG moving forward. A lot of the recommendations were chip clips, sunglasses, mousepads, coasters etc.

- Bylaw Proposed Changes
 - If you are a current member, you got an email with the proposed bylaw changes including the committee descriptions, leadership positions, and officer terms/limits.
 - Heather pointed out a typo on slide 12 😊
 - Voting for only current members on these will be virtual on June 24, closing noon June 26. Results will be announced by 2 p.m. June 26. The form is tracking your email and ensuring that you have voted.
- Discussion / Roundtable
 - Gwen brought up the Staff Appreciation Survey. Jen will be spearheading that initiative to ask folks how they want to be appreciated.
 - Jen wants to have the results ready by our retreat, so it might be sent at the end of June or early July. It might come out June 27, and then have separate emails July 2, and another on July 8.
 - Sarah thinks that the survey is just for out-of-state folks on how they should be appreciated. It could be sent just to supervisors and do a targeted email to those who fall within that out-of-state realm.

9:45 AM HR Updates –Ashley Eschler & Selina Bustillos

- Call for Nominations for our officer elections! We will call for the vote a week before the July retreat.
 - You can nominate yourself or another individual by emailing Selina.
- Chair and Vice Chair members should be current members who served for at least a year. The Secretary and Treasurer does not need a time requirement.
- Thank you all for pushing everyone to take the Skillsoft course - 93% of System has already taken it. Performance emails were sent out yesterday to Cornerstone & non-Cornerstone folks with upcoming trainings, performance measures etc. that is available on the SharePoint.
- Ashley plugged the Town Hall and asked folks to stay around after by the ice cream truck.
- Leave sweeps are occurring at the end of July, so take some time off if you are over. Gwen also encouraged folks to share your vacation leave if you have excess leave and can't take the time off.
- There is now a FAMLI self-service portal for folks to apply and manage their upcoming FAMLI leave.
- Ashley brought up the System Administration Shared Goals that she is working with leadership on implementing so employees feel they are better aligned. They want to have active approval by President Saliman by the end of the month. Ashley is asking us to review the doc and provide feedback by the end of the day tomorrow.
- Selina has most of the agreements from new members are signed and ready to go.

10:21 AM Break

10:26 AM Committee Reports

- Events – Sarah Wallace
 - We have the space for Oct. 2nd for PEOYA and YOS event. Calendar holds have been sent out. They are currently looking for an off-site location.
 - There is an Italian restaurant that is up in the air. The Warwick Hotel is an

option. The University Club is an option, but it seems a bit stuffy. Carla Madison Rec Center is an option, but it is not within walking distance. Other options were introduced in the chat.

- Gwen mentioned that the Warwick tech is about the same capabilities as 1800 Grant. But should we remove the Zoom option of the ceremony to make our lives easier and then post a video?
- Ashley will reach out to TIAA as being an option to host as well.
- Diversity, Inclusion and Outreach – Heather Thorwald & Turner Rafter
 - We had our last meeting before Volunteer Days.
 - Both were very successful and thank you to everyone who helped and contributed!
 - Heather joined System DEI, and there was a mention of a gender-neutral restroom on the first floor. She was curious if there was a process to add more signage.
 - Ashley mentioned reaching out to Nora and Judi for support/funding.
- Communications – Kayle Prilliman
 - No updates for the Communications Committee
 - Reminder that newsletter content is due Friday, June 21. The newsletter will be sent on June 27.
- Health and Wellness – Katie Princo, Jessica Tharp & Grace Shattuck
 - They talked about the H&W survey, and the most popular would be like a yoga stretch on a reoccurring basis. It will be virtual.
 - Gwen will be meeting with the group to talk about transitioning for the new members since there are no chairs rolling over.

11:00 AM Adjourn

Next Meeting – No Planned Meeting
System Staff Council Annual Retreat July 18