

Tableau Enterprise Stakeholder Update Meeting

3/1/21



University of Colorado

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Agenda

- Project status & timeline update
- Update on hiring process for Tableau Analyst
- Tableau email distribution list
- Maintenance page options
- Review of licenses
- Change Management approach



Project Status & Timeline

- The project is behind schedule due to delays with the HIPAA compliance set up and the unsuccessful search for the Tableau analyst.
- The UIS team still hopes that migrations will be conducted in late spring or early summer and we will coordinate with your business calendar and other projects. **Your migration timeframe will not be a surprise.** 😊
- Status reports will be sent to stakeholders bi-weekly.



Project Status & Timeline: Q&A

- Question: Can UIS proceed with Tableau set up and achieve HIPAA compliance later?
 - Answer (Milap): No, per the Office of Information Security, we must achieve HIPAA compliance in AWS, which is a new tool and doesn't have a precedent for compliance. The UIS team can complete *some* set-up work, but cannot put data in Tableau until HIPAA (and NIST) compliance is achieved.
- Question: What is the timeframe for NIST/HIPAA compliance to get back on track?
 - Best-case scenario is 6-8 weeks. Likely a bit longer before that work is on track with full confidence on the timeline.
- Question: Denver Med School contract expires in December – is that a concern?
 - No, we have a full 6 month cushion between our original migration timeframe and December - UIS team is not concerned.



Tableau Analyst Hiring Update

- UIS is actively recruiting for a Tableau Admin (BI Analyst/Developer) to support this new product - The UIS Tableau Server.
- This project is dependent on this resource.
- **Please share the links below** with your network of any Tableau experts, or reach out to Lisa Damboise if you would like to refer someone.
- Job posting in CU Careers:
<https://cu.taleo.net/careersection/jobdetail.ftl?job=20239&lang=en>
- LinkedIn story:
<https://www.linkedin.com/jobs/view/2442856128/?capColoOverride=true>



UIS Tableau Email List

- A new Outlook Distribution List (DL) will be created with all campus and system Tableau developers and site/project owners
- New DL name will be IMR_Tableau_Developers
- Review list of all emails, collect any additions or removals
- This DL can be used by anyone to communicate with all University Tableau Developers. IRM will use it to communicate updates, issues, upgrade information, etc...



Maintenance Page

When accessing the Tableau Public Server during an outage would you prefer to see the maintenance page or other error? This will help us in our environment design.



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Unplanned Maintenance

This UIS application is experiencing a service issue. We are working to troubleshoot and resolve the issue. For more information or to get assistance, please contact your campus IT Service Desk

Denver	303-724-HELP ₍₄₃₅₇₎	ucd-its-helpdesk@ucdenver.edu
Boulder	303-735-4357	oithelp@colorado.edu
Colorado Springs	719-255-3536	helpdesk@uccs.edu
Office of the President	303-860-HELP ₍₄₃₅₇₎	help@cu.edu



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Review of Licenses

- Completed Jan 29th
- Annual Cycle , End of Jan 21 to End of Jan 2022
- 32 Cores for Server
- Fixed price of \$567 for Desktop Licenses



Review of Licenses

- Completed Jan 29th
- Annual Cycle , End of Jan 21 to End of Jan 2022
- 32 Cores for Server
- Fixed price of \$567 for Desktop Licenses (includes maintenance fees)
- Let Milap know if you have licenses about to expire and you need a new key - Tableau botched the license distribution and Milap is working to sort it out.



Change Management High-level Approach

- Identify a team of change agents (**action item by 3/15**)
- Finalize the change mgmt. & comm timeline (once technical timeline is updated)
- Schedule prep meetings w/change managers & draft communications
- UIS will draft communications that change managers can pass along to users
- Schedule & hold town hall type meetings for end users
- Change agents will be the first line for user questions throughout the project (with UIS support)

