

## **CU Marketplace 101 Webinar Coming Soon!** <sup>[1]</sup>

February 10, 2023 by [Staff](#) <sup>[2]</sup>

The PSC will host a CU Marketplace 101 webinar on **Wednesday, March 8, 2023 from 2:00 – 3:00 pm MST.**

This course will focus on Requestor, Approver, and Invoice Approver roles and will include time for Q&A at the end.

Some of the information covered in the course:

- Adding speedtypes and ship-to addresses
- Guided Buying overview
- Navigation and catalogs overview
- Approving requisitions
- Match Exception overview
- Invoices tab overview
- Receiving

This course is recommended for new employees and anyone wanting a CU Marketplace refresher.

Register in advance for this meeting:

**Register here!** <sup>[3]</sup>

[CU Marketplace](#) <sup>[4]</sup>

**Send email when Published:**

Yes

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### **Links**

[1] <https://www.cu.edu/blog/psc-communicator/cu-marketplace-101-webinar-coming-soon>

[2] <https://www.cu.edu/blog/psc-communicator/author/69272>

[3] [https://cusystem.zoom.us/meeting/register/tJMp6-6qpjloH9JvQzcRzWY-ladv5n\\_ZQcXh](https://cusystem.zoom.us/meeting/register/tJMp6-6qpjloH9JvQzcRzWY-ladv5n_ZQcXh)

[4] <https://www.cu.edu/blog/psc-communicator/tag/cu-marketplace>