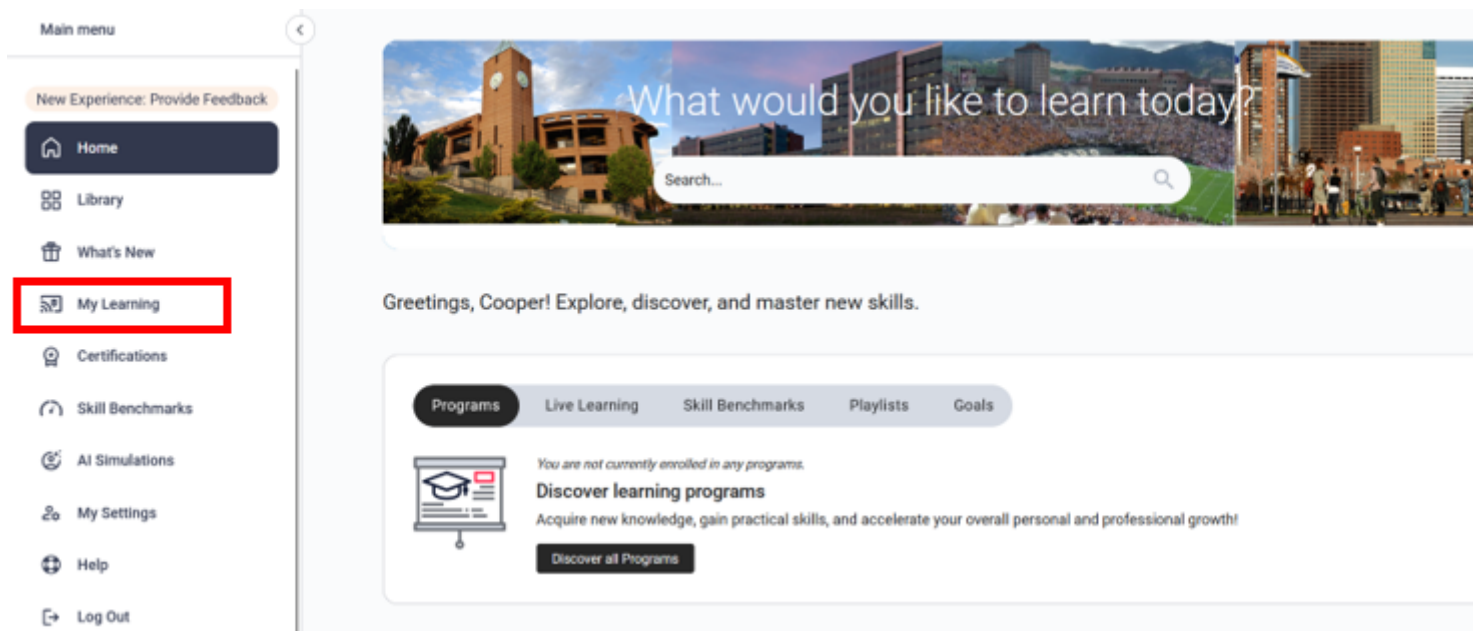


How to find a record of completed trainings in Skillsoft Percipio [1]

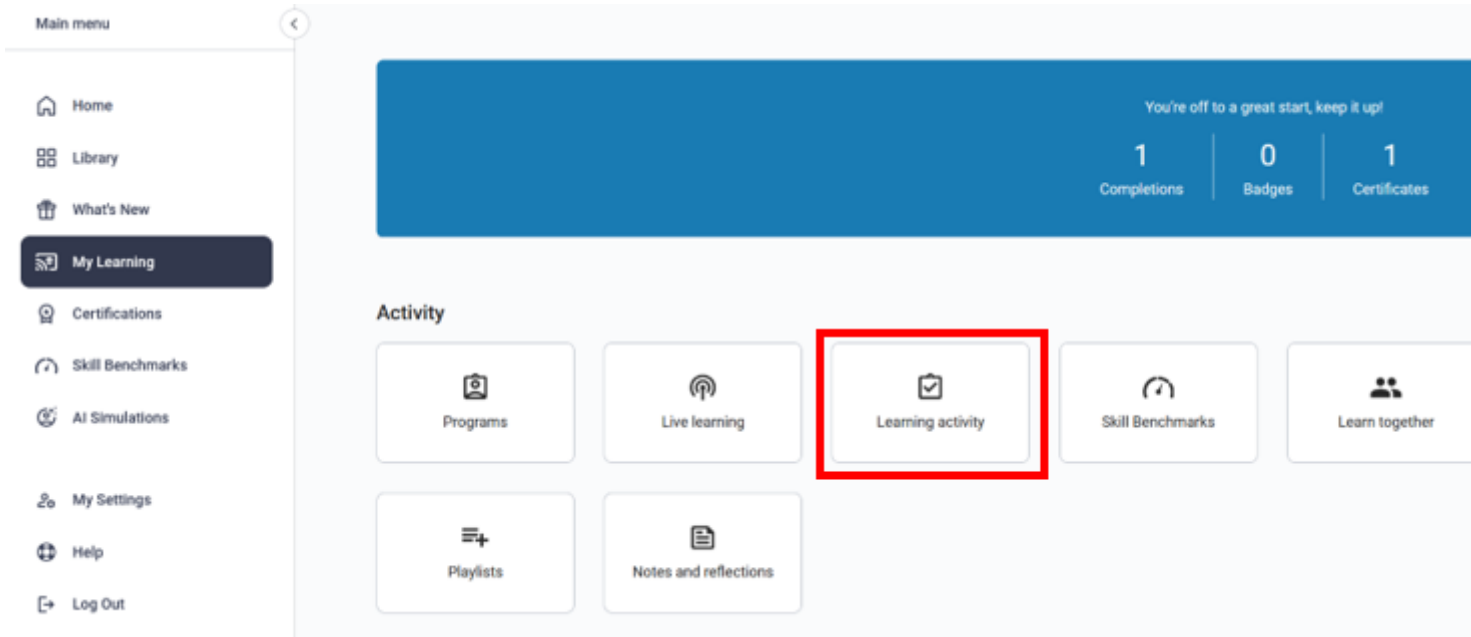
November 11, 2024 by [ES and UIS Communications](#) [2]

Skillsoft Percipio keeps track of all your trainings, including those you completed prior to the Percipio upgrade. View them within Percipio by following these steps:

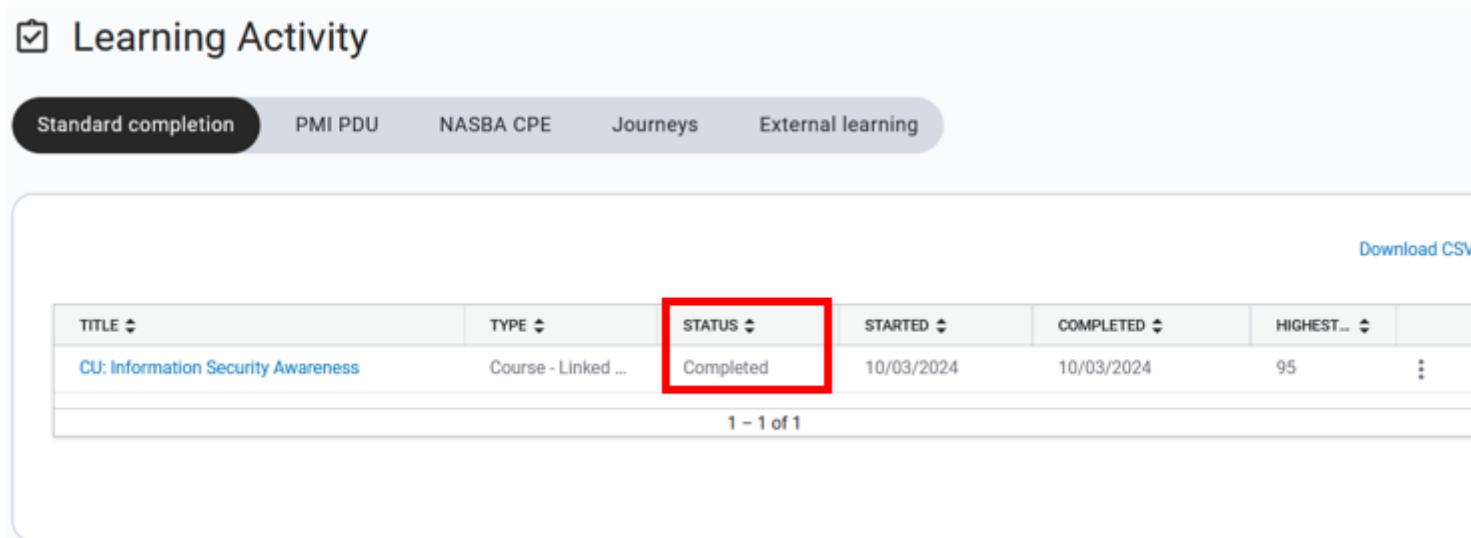
1. On the Skillsoft Percipio home page, select **My Learning** from the right-hand taskbar.



2. Click on the **Learning activity** tile.



3. Click on each tab to see a record of your completed trainings. Look at the status column to see the status of each training you began. The column will show “Completed” if you have finished and passed the training.



Note: Many of CU’s required trainings are found under the **External learning** tab.

SkillSoft [3]

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