

## FIN How-to: Looking up Fund-Account Combo Errors <sup>[1]</sup>

Do you want to know if a certain account code is allowable with the fund you're using? Perhaps you got an error on a Journal Entry line or in a requisition in CU Marketplace. You can check for incompatible combinations in the Finance System.

### Watch the video

### Read the Procedures

1. Log into the Finance System.
2. Use the Search bar at the top of your homepage to look up "Fund-Acct Combo Edit".
3. From the search results page, click on the **Fund-Acct Combo Edit** link to open it.  
**Note:** You might want to set this as a Favorite.
4. On the Find an Existing Value tab, enter your search criteria. You can also look up an Account by entering all or part of the Account Description.
5. Click **Search**.
6. Select the appropriate **Account** value from the list of results.
7. If your search produced only one result, you'll already be on the **Fund Account Combo Edit** page.
8. On the results page, if a Fund Code is listed with a checkmark in the Valid box, then it's OK for you to use it with that Account.

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### Have a question or feedback?

## Questions & Feedback <sup>[2]</sup>

Feedback or Question \*

Your Name

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Your Email Address

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— CAPTCHA —

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This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

Submit

**Groups audience:**

Controller

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**Source URL:**<https://www.cu.edu/controller/fin-how-looking-fund-account-combo-errors>

**Links**

[1] <https://www.cu.edu/controller/fin-how-looking-fund-account-combo-errors>

[2] <https://www.cu.edu/controller/forms/questions-feedback-0>