

# Contact Employee Services <sup>[1]</sup>

Employee Services is dedicated to making the University of Colorado a better place to work.

The department delivers services designed to meet the university's needs by delivering quality benefits coverage and retirement plans, accurate and timely payroll and taxation, leadership development and learning opportunities, human resources guidance and best practices. We strive to make CU's workforce strong, healthy and financially secure.

Each team leverages its expertise to provide the university community with a satisfying, comprehensive experience – promoting understanding and use of our services through educational outreach, excellent customer service and user-friendly technology.

[Employee Services organization chart](#) <sup>[2]</sup>.

Find the right department to help you.

## Employee Services

### Email and Mail

Email and Mail		Phone			
<b>Email Address:</b> <u><a href="mailto:EmployeeServices@cu.edu">EmployeeServices@cu.edu</a></u> <sup>[3]</sup>	<b>Mailing Address:</b>	<b>Interoffice Mail:</b>	<b>Main Number:</b>	<b>Toll-Free:</b>	
	Employee Services University of Colorado 1800 Grant St., Suite 400 Denver, CO 80203				
		Campus Box 400 UCA	303-860-4200	1-855-216-7740	303-860-4299

### Benefits

Do you have questions about your benefits? Want to schedule an appointment to discuss

them with a specialist? Begin by contacting the Benefits department.

## Email and Mail

## Phone

Email Address:		Mailing Address:		Interoffice Mail:		Main Number:		Toll-Free:	
<u>Benefits@cu.edu</u> <sup>[4]</sup>		Employee Services		Campus Box 400 UCA		303-860-4200, option 3		1-855-216-7740	
<u>Tuitionbenefit@cu.edu</u> <sup>[5]</sup>		University of Colorado							
(Tuition Assistance Benefit)		1800 Grant St., Suite 400 Denver, CO 80203							

## Payroll

The Payroll team works to ensure all employees are paid correctly and on time. If you have questions about your pay, they have answers.

## Email and Mail

## Phone

Email Address:		Mailing Address:		Interoffice Mail:		Main Number:		Fax:	
<u>payroll@cu.edu</u> <sup>[6]</sup>		Employee Services		Campus Box 400 UCA		303-860-4200, option 2		303-860-4299	
<u>HCM_Community@cu.edu</u> <sup>[7]</sup>		University of Colorado							
(All HCM related issues)		1800 Grant St., Suite 400 Denver, CO 80203							
<u>offcycle_pbs@cu.edu</u> <sup>[8]</sup>									
(Off-cycle check forms)									

## System Administration Human Resources

Are you a System Administration employee who needs Human Resources support? Our HR team is here to help.

## Email and Mail

## Phone

<b>Email Address:</b> <u>SystemHR@cu.edu</u>	<b>Mailing Address:</b>		
	Employee Services	<b>Interoffice Mail:</b>	<b>Main Number:</b>
<u>Cucareershelp@cu.edu</u>	University of Colorado	Campus Box	303-860-4200
<sup>[9]</sup> (CU Careers assistance)	1800 Grant St., Suite 400	400 UCA	
	Denver, CO 80203		

## Employee Learning and Development

The Employee Learning and Development team provides university-wide administration of learning programs for faculty, staff and student employees.

### Email and Mail

### Phone

<b>Email Address:</b> <u>System.training@cu.edu</u>	<b>Mailing Address:</b>		
	Employee Services	<b>Interoffice Mail:</b>	<b>Main Number:</b>
<sup>[10]</sup>	University of Colorado	Campus Box	303-860-4200
	1800 Grant St., Suite 400	400 UCA	
	Denver, CO 80203		

## International Tax

The International Tax team offers a variety of resources and services to help international members of the CU community navigate U.S. tax laws and related issues.

### Email and Mail

### Schedule an appointment

**Email  
Address:**  
[IntlTax@cu.edu](mailto:IntlTax@cu.edu)

[11]

**Mailing  
Address:**  
Employee  
Services  
University of  
Colorado  
1800 Grant  
St., Suite 400  
Denver, CO  
80203

**Interoffice  
Mail:**  
Campus Box  
400 UCA

**On the Web:**  
[Schedule your appointment  
online](#) [12]

**Groups audience:**  
Employee Services

---

**Source URL:**<https://www.cu.edu/employee-services/employee-services/contact-employee-services>

**Links**

[1] <https://www.cu.edu/employee-services/employee-services/contact-employee-services>  
[2] <https://www.cu.edu/docs/employee-services-organization-chart> [3] <mailto:EmployeeServices@cu.edu>  
[4] <mailto:Benefits@cu.edu> [5] <mailto:Tuitionbenefit@cu.edu> [6] <mailto:ES.Payroll@cu.edu>  
[7] [mailto:HCM\\_Community@cu.edu](mailto:HCM_Community@cu.edu) [8] [mailto:offcycle\\_pbs@cu.edu](mailto:offcycle_pbs@cu.edu) ?subject=Off-cycle%20checks  
[9] <mailto:SystemHR@cu.edu> [10] <mailto:system.training@cu.edu> [11] <mailto:IntlTax@cu.edu>  
[12] <https://booknow.appointment-plus.com/43rspqeq/>