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PSC Newsletters [1]

Stay up to date on procurement and travel news with the new PSC Communicator Blog [2]!

Archived newsletters can be found below.

September 30 [3]

- FinProHelp Transition Updates
- Supply Chain Constraints

Newsletter Archives

2021

September 30 [3]

- FinProHelp Transition Updates
- Supply Chain Constraints

September 7 [4]

- FinPro Help Desk Phone Updates
- How to Buy Furniture: New Furniture Catalog
- Introducing Chrissy Alexander

August 25 [5]

- Supply Chain Disruptions
- Concur Survey

August 4 [6]

- New Airline Contracts
- Concur Mobile Login
- Concur Satisfaction Survey
- Introducing Shannon Sanchez
- Introducing Jaycie Warner

July 29 [7]

- How to Buy Furniture
- Passport Delays
- Introducing Julie Luthin

July 15 [8]

- Supply Chain Constraints
- Events Rebates
- Reassigning Airfare Charges
- Introducing Jessica Tharp

June 30 [9]

- New Options for Purchasing Furniture
- Fiscal Year-End Accrual Reminders
- New Sustainability Website

June 17 [10]

- Domestic Travel Pre-Approval
- New Temp Labor Agreements
- FYE Reminders
- Supply Chain Disruptions

June 1 [11]

- FYE Deadlines
- Payable Services Reminders
- Travel Pre-Approval
- New GC Form
- Introducing Chantelle Wilkerson

May 18 [12]

- Airfare Charges in Concur
- Computer Chip Shortage
- Introducing Lois Kaiser

May 12 [13]

- Fiscal Year-End Deadlines and Reminders
- New RPA Form Streamlines Recognition Program Documentation

- Flowers and Immediate Family Members
- Mileage to Primary Work Location: Not Reimbursable
- Knowledge Nook: Procurement Dashboards

April 29 [14]

- Travel in COVID Times
- No Outside Internet Airfare Bookings
- Shopper Role Now Includes Full Inquiry
- New RPA Form
- Shonna Hughes Receives NAEP Award
- Introducing Bryan Pasternak

March 31 [15]

- Travel Restrictions
- Domestic Travel Approvals
- Org Unit Officers
- United Bags Fly Free
- Sponsor Refunds back to PA Form
- PSC Suite Address Update
- Looking up Marketplace Invoices

March 1 [16]

- Updates-Payment Voucher-Authorization
- Refunds in Concur and Marketplace
- New Training Resources

February 18 [17]

- Deadlines for FYE 2021
- Contracts
- Special Considerations for FYE Purchases
- Change Orders

February 9 [18]

- Dell Catalog EPEAT Ratings
- Emergency Procurements Update
- New IT Temp Services Agreements
- Introducing Sammie Danh-Tran

January 27 [19]

- Mileage Rates
- Airfare Reconciliation
- Travel News
- Payment Voucher-Authorization Changes
- Conference Registrations
- Marketplace Webinar

2020

December 9 [20]

- Copier Updates
- New Supplier Class in Marketplace
- Invoice Issues

December 3 [21]

- Calendar Year-End Deadlines
- Introducing Kyle Van Horn

December 1 [22]

- Event Types in Concur
- Event Registrations
- Introducing Sasha Rahmann

November 23 [23]

- Airfare Reconciliation in Concur
- Booking Rail in Concur
- Travel Partner News

November 5 [24]

- Revised COVID Supplies Procedures
- Introducing Andy Aten
- Introducing Colin Dixon

October 12 [25]

- Importance of Marketplace
- New Dell Contract
- Staples Discounts
- New Airgas Contract
- Travel Reminders

September 1 [26]

- Furniture from CCi
- Remote Work Purchasing Guidance
- Send PDFs to APInvoice
- Mileage Reimbursement
- Ground Transportation

July 31 [27]

- Rental Car and Commercial Vehicle Contracts
- Delegates Can Submit Concur Requests
- Travel Partner News
- United Flights to Shanghai
- Internet Airfare Policy Update
- Monitoring COVID Supplies

July 1 [28]

- COVID Supplies Request Process
- Marketplace Terms & Conditions
- COVID Purchasing Questions

June 25 [29]

- COVID Supplies Procurement

May 28 [30]

- FYE Deadlines
- Purchasing PPE/Cleaning Items
- FYE Deadlines
- United Airlines Tickets

May 1 [31]

- FYE Deadlines
- CCi Ordering Deadlines
- Wire Payment Requests
- Coronavirus Impacts on PSC Procedures
- Southwest Airlines Tickets

April 17 [32]

- Planning for Fiscal Year-End
- Tap-to-Pay for Commercial Cards
- In-State Travel: Required Approvals
- Non-Employee Internet Airfare

April 2 [33]

- PSC Updates Related to the Coronavirus

March 13 [34]

- Travel/Procurement Updates related to COVID-19

February 26 [35]

- Procurement Deadlines for FYE 2020
- Special Considerations for FYE Purchases

February 12 [36]

- Amazon Web Services
- PSC Internships
- Payment Processing Tips

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